



Department of Community Development – Planning Division

City of Mount Pearl
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Mount Pearl, NL
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SERVICE NL INFORMATION BULLETIN

COMMERCIAL PERMIT APPLICATION PROCESS REQUIREMENTS

This is one in a series of Development Information Bulletins prepared to assist Property Owners and Developers to undertake specific types of development in the City of Mount Pearl. For further information on other Bulletins available in the series please contact the Department of Community Development.

SERVICE NL REQUIREMENTS

In order for the City of Mount Pearl to process **any Commercial Permit Application**, a Fire and Life Safety Plan Review and Building Accessibility Design or Exemption Registration is required to be completed by Service NL.

A copy of the applicant's submission package and verification of receipt of the submission by Service NL are both required to be provided to the City of Mount Pearl within **2 weeks** of the City receiving your application.

Your assigned City Inspector is:

- Julia Hand, City Inspector
jhand@mountpearl.ca
(709) 748-1041
- Mike Follett, City Inspector
mfollett@mountpearl.ca
(709) 748-1020

FOR FURTHER SERVICE NL INFORMATION CONTACT:

Service NL
Motor Registration Building, 149 Smallwood Drive
Mount Pearl, NL
Call: (709) 729-1038
Email: gscavalonplans@gov.nl.ca
Website: www.servicenl.gov.nl.ca/forms/pdf/guide_for_submission_of_building_plans.pdf