



**Infrastructure and Public Works
Engineering Services**

**City of Mount Pearl
3 Centennial Street
Mount Pearl, NL
A1N 1G4**

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**POLICY ON SERVICE EXCAVATION – RESIDENTIAL PROPERTY
(Water service line- repair)**

1. Residential water service line leak on street side of curb stop, which requires excavation to correct – City will complete repair work at no charge to resident. Property owners are responsible for repairs associated with leaks which occur in water service lines within a residence.
2. For a leak on a residential water service line on the property side of the curb stop, the following procedure will apply:
 - a. Property owner has the option to use City forces or private contractor. If the owner decides to use City forces to carry out the work, a City representative will meet the property owner on site to review the requirements and conditions for the work to be done.
 - b. If using City forces, the owner is required to submit a deposit to the City in the amount of \$300 for waterline repairs and sign the required work order. Once this deposit is paid and the resident has signed the appropriate forms, the City will provide an anticipated date for the repair work. It is understood that this date is subject to change depending on factors such as weather conditions, emergency situations, staff availability, etc.

Agree: _____
(owner to initial)

- c. The property owner is responsible to have the curb stop exposed. At the owner's request, the City will attempt to locate the curb stop, however, the property owner is responsible to have the curb stop exposed.

Agree: _____
(owner to initial)

- d. Performance of this work will cause substantial damage to a large portion of property, which may include lawn area, trees, shrubbery, walkways, driveways, etc., *(See enclosed sketch)

If the property owner chooses, they may remove sods, trees, shrubbery, etc., prior to start of work. This must be completed 48 hours prior to the scheduled date of the City's work.

In the event of work delay, the City is not responsible for condition of trees or shrubbery which has been removed.

Agree: _____
(owner to initial)

- e. The City will not assume responsibility for reinstatement of landscaped areas, topsoil, sod, plantings, asphalt, walkways, steps or any areas damaged by excavation. The City will return the disturbed surface to rough-graded fill surface only. The property owner accepts all responsibility for reinstatement and landscaping of disturbed/damaged areas and structures.

Agree: _____
(owner to initial)

- f. The property owner will be charged for actual wages paid to City workers and all materials costs. There will be an additional charge for removal and disposal of large items, (concrete steps, large trees, etc.), the fee for which will be determined prior to start of work.

If the cost of the work exceeds the deposit, the owner will be charged the additional amount. Should the cost be less than the deposit paid, a refund for the difference will be issued to the property owner.

Agree: _____
(owner to initial)

- g. *The City will provide the property owner with 24 hours notice prior to start of work.*

I have read, understand and agree with the terms of this policy and I am requesting the required work be completed by the City's forces.

Signature_____ Print: _____
(Property owner) (Property owner)

Date: _____

Signature: _____
(City representative)

Date: _____



All material identified above will be removed during excavation or to make room to pile material or placement of equipment.

Trees boulders or other matter located within 1.83 m (6 ft) of the area to be excavated will be removed (noted on sketch).

Signature _____ *Print:* _____
(Property owner) (Property owner)

Date: _____

Signature: _____
(City representative)

Date: _____

