

City of Mount Pearl
3 Centennial Street
Mount Pearl, NL A1N 1G4

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PERMIT APPLICATION – Street Excavation Service Connection (Page 1 of 2)

CONTACT INFORMATION (Please Print) To be completed by Applicant	
Applicant Name:	Date of Application:
Applicant Phone #:	Email:
<i>Complete if different from Applicant</i>	
Property Owner:	Property Owner Phone #
PROJECT DETAILS:	
Location/Address of Work to be Done:	
Description of Work:	
Permit Application Requirements checklist:	
<input type="checkbox"/> Copy of the Development Permit (where applicable); <input type="checkbox"/> Copy of the Building Permit (where applicable); <input type="checkbox"/> Security Deposit; <input type="checkbox"/> Traffic Control Plan; <input type="checkbox"/> Public Notification (where applicable);	<input type="checkbox"/> Approved Dumping Site (where applicable); <input type="checkbox"/> Asphalt Supplier (where applicable); <input type="checkbox"/> Insurance(s) (City listed as Co-Insured); <input type="checkbox"/> Flag Person Certificate (where applicable).
Estimated Commencement Date:	Estimated Completion Date:
DECLARATION: I hereby submit this application and confirm that the information supplied is correct and complete to the best of my knowledge. I agree not to commence work without applicable written approval and permit from the City of Mount Pearl.	
Applicant Signature: _____	Date: _____
Property Owner Signature: _____	Date: _____

PERMIT APPROVAL CONDITIONS

Permit No.: _____

File Reference No.: _____

Permit Condition Details:

NOTE: Permission is hereby given to perform the above work ONLY. It is understood that the following conditions will be adhered to:

1. Applicable building, subdivision and development permits must be obtained prior to making application for a street excavation permit.
2. This permit is valid for 30 days from the date of signing.
3. In general, street excavation permits will not be issued between the periods of November 1st and May 1st. Where the applicant requests exceptions, justifications are to be submitted to the Manager of Engineering Services. In situations where the Manager of Engineering Services is of the opinion an exception is in the best interest of the City, an exemption may be granted.
4. A security deposit, (see *Schedule of Rates and Fees*) must be paid in full prior to any work being performed and is refundable one year after written request is received, site inspected and approved by the Manager of Engineering Services or representative. These conditions must be met before *Certificate of Total Completion* is issued.
5. Traffic control procedures shall meet the requirements of the Department of Transportation and Works "*Traffic Control Manual for Roadway Operations*", as per *Newfoundland & Labrador Occupational Health and Safety Regulations*.
6. Where deemed necessary by Engineering Services, the Permit Holder will be responsible for the cost associated with necessary public notifications.
7. Where applicable, Municipal Services connection fee, (please refer to *Schedule of Rates and Fees*), is to be paid prior to issuance of permit. Where connection to water main is performed by City forces there is no additional charge for supply of tapping equipment and City labor to perform water main connection. All other equipment, materials and labor to be supplied by applicant. Upon receipt of permit, the Technical Foreman is to be contacted 48 hours in advance of request for work to be performed. Work is to be performed within regular working hours unless specifically requested or approved by Engineering Services.

8. For connections greater than 50mm, tapping sleeve and valve are to be pressure tested with water, independently. Contact Engineering Services for requirements.
9. No work will commence until appropriate signs and flag persons are in place. A representative of the City's Engineering Services will inspect and authorize start of work.
10. All signs, flag persons and traffic control devices are to be provided in accordance with *Occupational Health and Safety Regulations*, the *Manual of Uniform Traffic Control Devices for Canada* and the *City's Engineering Services Regulations*. Adequate dust control must be maintained.
11. An approved dump site, if required, must be authorized by the Manager of Engineering Services.
12. The street cut is to be paved within 48 hours of excavation. Owner is responsible for maintenance for period of twelve (12) months after paving.
13. All government regulations and those of other regulatory agencies must be adhered to.
14. All work to be in accordance with the City of Mount Pearl Regulations and By-laws.
15. The Contractor shall, prior to commencement of work, provide proof of the following items:

Insurance: The Contractor shall, obtain and maintain during the term of this Permit, in a form and with an insurance company, satisfactory to the City of Mount Pearl, policies of:

- a. Commercial General Liability insurance with a limit of not less than Five Million Dollars (\$5,000,000) for any one loss of occurrence and in the aggregate with respect to bodily injury, personal injury and property damage, including loss of use thereof, which policy shall by its wording or by endorsement:
 - i. Include the City of Mount Pearl, its officers, directors, employees, agents and trustees as an additional insured with respect to the obligations assumed by the permit holder;
 - ii. Provide that, in relation to the interests of each additional insured, the Insurance shall not be invalidated by an action or inaction any other person other than the respective additional insured;
 - iii. Include a "cross liability" clause which shall have the effect of insuring each entity named in the policy as an insured in the same manner and to the same extent as if a separate policy had been issued to each;
 - iv. Extend to cover blanket contractual liability, including the insurable liabilities assumed by the permit holder;
 - v. Extend to cover non-owned auto liability coverage; and
 - vi. Not exclude any existing property of the City of Mount Pearl, but shall treat same as "third party property".
- b. Automobile public liability and property damage insurance in an amount not less than Two Million Dollars (\$2,000,000), all-inclusive covering the ownership, use and operation of any motor vehicles and trailers which are owned, leased or controlled by the Vendor and used in connection with this Contract.

To arrange for inspections prior to and after completion of the above work please contact **City Inspector - Wayne Heath 748-1021**.

Other: _____

<h1>APPROVED</h1>	_____ Date:
_____ City Representative Name (Please Print):	_____ City Representative Signature:

Copy to: City of Mount Pearl Staff:

- Engineering Services Project Manager – Mark Stuckless
 - Planning and Development Department Director – Stephen Jewczyk
 - Public Works UTM Foreman – Glen Dollimount
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- Other: _____