

## Working Alone Policy

### 1.0 Policy Statement

Working alone is prohibited in some circumstances, and in other areas a Working Alone Plan is required, to protect the health and safety of employees who work alone. The City must ensure that all reasonable and practical measures are taken to eliminate or minimize injury risks associated with the nature of the work performed when employees work alone.

### 2.0 Background

As a part of the Occupational Health and Safety Program at the City of Mount Pearl, the City is obligated to ensure the safety of all employees, including positions where there are inherent risks in working alone. The positions that are prohibited from working alone are listed in the *Working Alone Procedure*, as are the instructions for completing the *Form-OHS 11 Working Alone Plan* for employees who are required to work alone.

### 3.0 Related Procedures

*Working Alone Procedure*  
*Form-OHS 11 Working Alone Plan*

### 4.0 Approvals



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Steve Kent, Chief Administrative Officer

March 1, 2018

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Date