

Bulletin Board Policy

1.0 Policy Statement

The City of Mount Pearl will provide bulletin boards in all facilities to display important employee information and for use by CUPE Local 2099 to provide information to union members.

2.0 Background

Bulletin boards are an effective way to distribute information. As some City employees do not have a City e-mail address the bulletin boards provide an essential communication link.

3.0 Procedure


City Bulletin Board

City bulletin boards will be provided in all facilities to permit opportunities for the distribution of new information on important topics, job posting, Labour Management Committee minutes, Occupational Health & Safety Committee minutes, and other relevant employer/employee information. Prior to the posting of any item on the City bulletin boards, permission must be obtained from the appropriate Director or their designate. Bulletin boards will be monitored on a regular basis to ensure that dated material is removed on a timely basis and that any incorrect information is removed.

Union Bulletin Board

Union bulletin board will be provided at the various City facilities and any other site where CUPE Local 2099 members may be employed for the posting of notices for the information of union members. Notices placed by the union shall be placed on the bulletin board only on the authorization of a recognized union representative and shall be removed only upon such authorization.

4.0 Approvals



Steve Kent, Chief Administrative Officer

April 18, 2018

Date