

Organization Structure Policy

1.0 Policy Statement

City of Mount Pearl shall outline the organization structure of the City and maintain organizational charts.

2.0 Purpose

To outline the City of Mount Pearl's policy for organizational structure of the City.

3.0 Scope

This policy applies to all employees and Council at all locations of the City. Where any provision of this policy conflicts with the terms of the collective agreement, the collective agreement will prevail.

4.0 Procedure

The Organization Structural Charts for the City of Mount Pearl have been created to reflect the management and organizational flow.

Departments and Services as seen on the Organization Structural Chart are as follows:


- Council
- Chief Administrative Officer (CAO)'s Office
- Corporate Services
- Community Development
- Infrastructure and Public Works

Note: Student and other Temporary positions are not required to be identified on the City's organization structural charts.

The charts are updated by Human Resources and provided to new employees at employee orientation. The charts are also available to all members of Council and employees, and posted on the City's website.

It shall be the responsibility of all employees of the City of Mount Pearl to ensure that they are aware of this policy.

5.0 Approvals



Steve Kent, Chief Administrative Officer

August 7, 2018

Date