

PUBLIC COUNCIL MEETING MINUTES
September 18, 2018

Minutes of the Regular Meeting of Council held in the Council Chambers, City Hall, on September 18, 2018 at 4:30 pm.

MEMBERS PRESENT

Mayor Dave Aker
Deputy Mayor Jim Locke
Councillor Lucy Stoyles
Councillor Andrew Ledwell
Councillor Isabelle Fry
Councillor Andrea Power
Councillor Bill Antle

STAFF PRESENT

Steve Kent, CAO
Jason Silver, Director, Corporate Services
Gerry Antle, Director, Infrastructure & Public Works
Jason Collins, Director, Community Development
Mona Lewis, City Clerk

Mayor Aker chaired the meeting.

18-09-655 Adoption of Agenda

Motion – Councillor Stoyles /Councillor Ledwell

RESOLVED THAT the agenda be adopted as presented.

Question called. Motion carried unanimously.

18-09-656 Adoption of Minutes

Motion – Deputy Mayor Locke/Councillor Fry

RESOLVED THAT the minutes of the public meeting held on September 4, 2018 be adopted as presented.

Errors & Omissions: None noted.

Question called. Motion carried unanimously.

BUSINESS ARISING/ACTION REPORT

No business arose from the previous minutes. The action report was accepted as presented.

PROCLAMATIONS/PRESENTATIONS

18-09-657 Blood Cancer Awareness Month

Mayor Aker signed a proclamation declaring September to be Blood Cancer Awareness Month in the City of Mount Pearl. Paul Davis and Melanie McMillan, representing Leukemia & Lymphoma Society of Canada (NL), were in attendance and spoke on the significance of the proclamation and planned events.

18-09-658 Touch – A Short Film (Mount Pearl Actors in Attendance)

Council welcomed actors Krystin Pellerin and Jorja King (who are from Mount Pearl) as well as writer/director Noel Harris of the short film *Touch* to the Chambers. *Touch* is a Newfoundland and Labrador 15-minute film that tells an uplifting story about humanity. The other lead actor in the film is Darryl Hopkins, who is also from Mount Pearl. The film has garnered 30+ awards and nominations at international film festivals. The film can be viewed at <https://vimeo.com/206426469/6c1ba18feb>.

CORRESPONDENCE

None presented.

COMMITTEE REPORTS

INFRASTRUCTURE AND PUBLIC WORKS COMMITTEE

18-09-659 Request for Change Order Approval (RCO)
Infrastructure Improvements: Commonwealth Avenue

Motion – Deputy Mayor Locke/Councillor Fry

RESOLVED THAT the following change order for the Commonwealth Avenue Infrastructure Improvements Project be approved:

RCO #	Description	Value (HST Included)
	Original Contract Price	\$8,639,133.50
03	Unsuitable material was found in the existing road and a geogrid membrane was added to help stabilize the road, and reduce the alternative cost of full replacement of the unsuitable material.	\$23,575.00
	Total Change Orders	\$23,575.00
	Previously Approved Change Orders	\$60,375.00
	Revised Contract Price	\$8,723,083.50

Question called. Motion carried unanimously.

18-09-660 Request for Change Order Approval (RCO) – Infrastructure Improvements: Topsail Road and Blackmarsh Road (CPR17001)

Motion – Deputy Mayor Locke/Councillor Fry

RESOLVED THAT the following change order for the Topsail Road and Blackmarsh Road Infrastructure Improvements Project be approved:

RCO #	Description	Value (HST Included)
	Original Contract Price	\$3,397,453.63
02	Accessibility Construction Blackmarsh/Topsail Road	\$20,872.50
	Total Change Orders	\$20,872.50
	Previously Approved Change Orders	\$23,937.25
	Revised Contract Price	\$3,442,263.38

Question called. Motion carried unanimously.

18-09-661 Request for Change Order Approval (RCO) – Street Reconstruction Roosevelt Avenue, Roland Drive and St. Andrew’s Avenue

Motion – Deputy Mayor Locke/Councillor Fry

RESOLVED THAT the following change orders for the Roosevelt Avenue, Roland Drive and St. Andrew’s Avenue Street Reconstruction Project be approved:

RCO #	Description	Value (HST Included)
	Original Contract Price	\$2,447,612.85
07	To dig test pits on properties 35 to 43 to locate storm laterals to confirm the invert and slope of the new secondary 200mm storm pipe. This information was required for the redesign.	\$6,385.38
08	To relocate a curb stop on Roland Drive and to relocate two water services on Roosevelt Avenue under the new storm sewer to meet the requirements for frost cover.	\$3,884.24
09	To remove the following from the scope of work, which was determined to be an item for consideration in future years based upon condition assessment: 1) Structural lining of water on St. Andrew’s Avenue and all associated work and supply, and	(\$255,461.00)

	2) Supply and installation of two precast sewer separation chambers on St. Andrew's Avenue.	
10	To increase the quantities for removal and replacement of sidewalks, this will result in all new sidewalks on Roosevelt Avenue.	\$188,830.00
	Total Change Orders	(\$56,361.38)
	Previously Approved Change Orders	\$127,364.85
	Revised Contract Price	\$2,518,616.30

Discussion: With respect to change order 9, Council was advised, that in accordance with the City's asset management approach, the preventative measure of the structural lining of the water main on St. Andrew's Avenue was not an imminent requirement. It will be included with other infrastructure works in a complete capital works project in the future. It was noted that the work being done on Roosevelt Avenue remains on schedule.

It was indicated that notice is provided to residents and businesses in advance of street upgrading projects.

Appreciation was extended to staff for providing regular updates to the public on the Commonwealth Avenue project.

Question called. Motion carried unanimously.

18-09-662 Summer Maintenance – Update

An update on summer maintenance activities for Infrastructure and Public Works was presented.

PLANNING AND DEVELOPMENT COMMITTEE

18-09-663 Civic Re-Numbering Request - Foundation Enterprises Inc. 13 and 13A St. Andrew's Avenue

Motion – Councillor Antle/Councillor Stoyles

RESOLVED THAT a request for a civic re-numbering change be approved AND FURTHER THAT the required change to Condition 38 of the Development Permit #DP16-012 be approved as per the conditions outlined above by the Mapping Services Division, as follows:

- Lot #4 – 11 St. Andrew's Avenue
- Lot #3 – 11A St. Andrew's Avenue
- Lot #2 – 13 St. Andrew's Avenue – **change from 13 to 11B**
- Lot #1 – 13A St. Andrew's Avenue – **change from 13A to 13.**

Discussion: It was noted that the change resulted from the new development (two dwellings replaced by four) and will impact these properties only.

Question called. Motion carried unanimously.

18-09-664 Profile of Services of the City's Municipal Enforcement Officers

Information on the services provided by the Municipal Enforcement Division was presented.

18-09-665 Economic Development Update

An update of new business activity in the City for 2018, to date, was presented.

18-09-666 Development Permits

Motion – Councillor Antle/Councillor Stoyles

RESOLVED THAT development permits issued for the period of September 3 - 14, 2018 be approved.

Question called. Motion carried unanimously.

18-09-667 Building Permit List

Motion – Councillor Antle/Councillor Stoyles

RESOLVED THAT building permits issued for the period of September 4 - 14, showing a total construction value of \$422,200.00, be approved.

Question called. Motion carried unanimously.

CORPORATE & COMMUNITY SERVICES COMMITTEE

18-09-668 Request for Proposals (RFP) – Financial Statement Audit and Related Services Recommendation to Award

Motion – Councillor Ledwell/Councillor Power

RESOLVED THAT approval be granted to award the RFP for the annual financial statement audit and related services to BDO Canada LLP for a period of 5 years at an annual cost of \$35,000.00.

Question called. Motion carried unanimously.

18-09-669 Invoices for Approval

Motion – Councillor Ledwell/Councillor Power

RESOLVED THAT the following invoices be approved for payment:

1.	Armour Lock & Safe (Power Doors/Operators for Summit)	\$ 38,154.70
2.	Bell Aliant (Monthly Telephone Charges for Aug/18)	\$ 7,425.58
3.	City of St. John's (Adjustments for Operating Costs/Capital Expenditures)	\$ 32,677.63
4.	Fairview Investments Limited (Infrastructure Improvements Commonwealth PP#7)	\$ 855,207.11
5.	Grand Concourse Authority (Neighbourhood Signs Claim #1)	\$ 5,926.64
6.	Grand Concourse Authority (Forsey Place Bridge Upgrading Claim #2)	\$ 23,600.74
7.	Grand Concourse Authority (St. David's Park & Team Gushue Entrance Signs Claim #1)	\$ 43,762.80
8.	Grand Concourse Authority (Gateway Sign at Richard Nolan Drive Claim #1)	\$ 24,302.45
9.	Grand Concourse Authority (Holden Street Trail Upgrading Claim #1)	\$ 30,726.42
10.	Grand Concourse Authority (St. Peter's Ballfield Landscaping Claim #1)	\$ 32,191.51
11.	Harvey & Company Limited (Repairs to Unit 727)	\$ 6,774.55
12.	Horizon Machining Inc (Repairs to Unit 722)	\$ 17,196.81
13.	Kelloway Construction Ltd (Cleaning Various Facilities Aug/18)	\$ 31,013.55
14.	Madsen Construction Equipment (Repairs Unit 647)	\$ 8,004.99
15.	Manulife Financial (Group Benefits PP 16-17)	\$ 64,686.09
16.	Murray's Landscape Services (Landscaping Maintenance for Week Aug 16/18)	\$ 8,446.77

17.	MVT Canadian Bus Inc (Paratransit for Aug/18)	\$ 54,386.51
18.	Pro Circuit Electrical Inc (Concrete, Conduit, Generator Rental)	\$ 11,353.82
19.	Vigilant Management Inc (Donovan's Business Park Improvements Ph 2)	\$ 11,155.00
20.	Weir's Construction Ltd. (Infrastructure Improvements Topsail/Blackmarsh PP#7)	\$ 137,723.31
21.	Weir's Construction Ltd. (Infrastructure Improvements Topsail/Blackmarsh PP#8)	\$ 120,268.66
		\$ 1,564,985.64

Question called. Motion carried unanimously.

18-09-670 Payment Register

The payment register for the period of September 5 - 14, 2018 totalling, \$2,530,090.63, was presented.

18-09-671 Tax Deferral – Low Income Earners

Motion – Councillor Ledwell/Councillor Power

RESOLVED THAT the following tax deferrals be approved in accordance with Council's policy for low income earners:

Account #	Amount Deferred
14845	\$2,884.00
14889	\$1,722.56
7445	\$1,602.30

Question called. Motion carried unanimously.

18-09-672 Council Code of Ethics – City of Mount Pearl

Motion – Councillor Ledwell/Councillor Power

RESOLVED THAT the presented Council Code of Ethics – City of Mount Pearl be approved as presented.

Question called. Motion carried unanimously.

18-09-673 Donation Request - Rovers Search and Rescue

Motion – Councillor Power/Councillor Ledwell

RESOLVED THAT approval be granted to provide a one-time contribution of \$1,000 to the Rovers Search and Rescue to assist with the purchase of a UAV Equipped with Infrared Camera.

Question called. Motion carried unanimously.

18-09-674 Professional Development and Training Request
Chief Administrative Officer (CAO)
PMA Forum, Gander, NL September 20-21, 2018

Motion – Councillor Power/Councillor Ledwell

RESOLVED THAT approval be granted, in accordance with the Professional Development and Training Policy, for the CAO to attend the PMA Forum in Gander, September 20-21, 2018.

Question called. Motion carried unanimously.

18-09-675 Professional Development and Training Request
Councillor Fry
MNL Annual Conference, Gander, NL October 4-6, 2018

Motion – Councillor Power/Councillor Ledwell

RESOLVED THAT approval be granted, in accordance with the Professional Development and Training Policy, for Councillor Fry to attend the MNL Annual Conference in Gander, NL from October 4-6, 2018.

Question called. Motion carried unanimously.

18-09-676 Professional Development and Training Request
Director, Community Development
CMHA Mental Health for All Conference, Montreal, Quebec
October 22-24, 2018

Motion – Councillor Power/Councillor Ledwell

RESOLVED THAT approval be granted, in accordance with the Professional Development and Training Policy, for the Director of Community Development to attend the CMHA Mental Health for All Conference in Montreal, Quebec from October 22-24, 2018.

Question called. Motion carried unanimously.

18-09-677 Admiralty House Upcoming Public Programs

Information on upcoming events taking place at Admiralty House and The Annex was presented.

NEW BUSINESS

18-09-678 TD Tree Planting

Members of Council commented on the recent TD tree planting event that took place on Forest Avenue, noting its success and the benefit of the program. Appreciation was extended to all involved - TD staff, volunteers, Conservation Corps, Murray's Landscape Services, and City staff.

18-09-679 Duke of Edinburgh – Volunteer Hall of Fame

Members of Council extended congratulations to Councillor Stoyles who was recently inducted into the Duke of Edinburgh Volunteer Hall of Fame. Councillor Stoyles' involvement in the community and her volunteer efforts over the past 40 years were acknowledged with much appreciation by her colleagues. Councillor Stoyles extended her thanks and encouraged members of the public to volunteer.

18-09-680 Seniors Independence Group

Councillor Stoyles advised that activities for the Seniors Independence Group have resumed following the summer break.

18-09-681 Fundraiser – Bob Lockyer

Councillor Stoyles advised of an upcoming fundraiser (September 30, 7:00 pm, Tols's Timeout Lounge) for resident Bob Lockyer to assist with medical costs.

18-09-682 Mount Pearl-Paradise Chamber of Commerce

Councillor Stoyles advised of a business mixer, sponsored by Inclusion NL, held on September 12 at the Track & Field Complex.

18-09-683 Association for the Arts in Mount Pearl (AAMP)

Councillor Ledwell noted that AAMP was celebrating Arts Week (September 16 – 22) and many activities were planned. Congratulations were extended to Christine Hennebury and other members of the Board. Further details are available at www.aamp.ca.

18-09-684 Professional Development Update

Councillor Fry presented information obtained at the conference and meetings she recently attended.

18-09-685 Ross King Memorial Library – Program

Councillor Power advised of an upcoming (free) coding program for ages 8+ on Tuesdays at 2:30 pm and 3:30 pm beginning on October 9 at the Mount Pearl Library. Pre-registration is required.

18-09-686 Bridges to Hope Food Drive – Coleman’s

Councillor Power extended appreciation to Coleman’s for their ongoing community participation. She commented on the recent food drive held at all the Coleman’s stores in partnership with the NL Beard and Moustache Club (MerB’ys) in support of Bridges to Hope.

18-09-687 Special Olympics – Sobeys

Councillor Power advised that Special Olympic athletes had been supported by Sobeys this past weekend. She met Mount Pearl resident Lyle Woodrow, a bronze medal winner.

18-09-688 Mount Pearl Minor Baseball – Mosquito Division

Councillor Power advised she attended the championship game for the Mosquito Division this past weekend. The “fall ball” program is now underway.

18-09-689 Humboldt Broncos

Councillor Power commented on the Broncos’ season opening game which was aired on TSN.

18-09-690 Northeast Avalon Joint Council (NEAJC)

Councillor Antle provided an update on the recently held NEAJC meeting, noting the next meeting will be held in Conception Bay South.

18-09-691 Prompt Repairs – Trail

Councillor Antle extended appreciation to staff for promptly responding (and repairing) to a report of damage on a City trail.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:00 pm on a motion by Councillor Power and seconded by Councillor Antle.

Chairperson

City Clerk