

Policy Number: IPW-SPI-01

Issued: 2018-Nov-27

Division: Infrastructure and

**Public Works** 

# **Skateboard Park Inspections Policy**

## 1.0 Policy Statement

City of Mount Pearl will conduct weekly inspections on all City-owned skateboard parks to detail the City's approach to Skateboard Park Facilities including provision standards, safety standards, risk management and maintenance procedures.

## 2.0 Scope

This policy applies to all City of Mount Pearl skateboard parks.

## 3.0 Purpose

The purpose of this policy is to establish guidelines for the City to manage a safe, well designed, Skateboard Park Facility and to ensure the quality and safety of skateboard parks to meet the recreational needs of City of Mount Pearl residents.

## 4.0 Weekly Park Inspections

- 1. Weekly inspections will be conducted on all Skate Parks.
- 2. All inspections will be completed under the direction of a trained inspector.
- 3. All inspections will be completed utilizing the *Skateboard Park Inspection Form* (to be completed in ink).
- 4. All original inspection forms will be submitted to the Director or designate within seven (7) days of the inspection.
- 5. Copies of the inspection reports will be kept with the area supervisor.
- 6. The inspector will sign and date each inspection on the date of completion.
- 7. All follow-up repairs needed will be noted under "Action Required" on the inspection form and will be the responsibility of the manager.
- 8. Inspections will be reviewed annually by the manager to identify trends and areas of concern.

5.0 Approvals

Steve Kent/Chief Administrative Officer

Date

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