

# Lockout Tagout Policy

## 1.0 Policy Statement

The City of Mount Pearl is committed to the health and safety of its employees, including contractors and third parties. To avoid hazardous energy, the City of Mount Pearl requires that lockout and tagout procedures are implemented and strictly followed.

## 2.0 Background

To prevent injury to workers, machinery and equipment shall be deenergized and locked out to a zero-energy state or have other means of providing an adequate temporary protective device or process so that the equipment is safe to work on. Machinery and equipment shall also be tagged prohibiting the operating of the control device. This policy complies with the regulatory requirements of the provincial *Occupational Health and Safety Act*.

This policy is intended to protect all employees from injuries resulting from:

- unexpected or accidental energizing or startup of machines or equipment, and
- release of stored energy or materials when working with equipment during service, repair, maintenance or operating activities.

This policy provides direction for the development of effective lockout/tagout procedures to prevent such injuries.

## 3.0 Scope

This applies to all City of Mount Pearl employees, contractors and visitors operating in City of Mount Pearl premises.

## 4.0 Purpose


To ensure City employees, contractors and visitors working at City of Mount Pearl premises are adequately protected when providing service or maintenance to equipment.

## 5.0 Related Documents

Please refer to the companion document:

- *Lockout Tagout Procedure*

## 6.0 Approvals

  
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Steve Kent, Chief Administrative Officer  
  
*January 14, 2019*  
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Date