



**PUBLIC COUNCIL MEETING MINUTES  
January 28, 2020**

Minutes of the Regular Meeting of Council held in the Council Chambers, City Hall, on January 28, 2020 at 4:30 pm.

MEMBERS PRESENT

Mayor Dave Aker  
Deputy Mayor Jim Locke  
Councillor Lucy Stoyles  
Councillor Andrew Ledwell  
Councillor Isabelle Fry  
Councillor Andrea Power  
Councillor Bill Antle

STAFF PRESENT

Gerry Antle, Director of Infrastructure and Public Works  
Jason Collins, Director of Community Development  
Cassie Pittman, Acting Director of Corporate Services  
Mona Lewis, City Clerk

STAFF ABSENT

Steve Kent, CAO

**Mayor Aker chaired the meeting.**

20-01-036 Adoption of Agenda

Motion – Deputy Mayor Locke/Councillor Power

RESOLVED THAT the agenda be adopted as presented.

Question called. Motion carried unanimously.

20-01-037 Adoption of Minutes

Motion – Councillor Stoyles/Councillor Antle

RESOLVED THAT the minutes of the public meeting held January 14, 2020 be adopted as presented.

Errors & Omissions: None noted.

Question called. Motion carried unanimously.

BUSINESS ARISING/ACTION REPORT

No business arose from the previous minutes. The action report was accepted as presented.

PROCLAMATIONS/PRESENTATIONS

20-01-038 Eating Disorder Awareness Week

Mayor Aker signed a proclamation declaring February 1- 7, 2020 as Eating Disorder Awareness Week in the City of Mount Pearl. Deputy Mayor Locke commented on the available resources for those in need.

CORRESPONDENCE

None presented.

COMMITTEE REPORTS

CORPORATE SERVICES AND ECONOMIC DEVELOPMENT COMMITTEE

20-01-039 Invoices for Approval

Motion – Councillor Power/Councillor Antle

RESOLVED THAT the following invoices be approved for payment:

1.	North Atlantic Petroleum Gasoline- Jan 2020	\$ 9,152.43
2.	North Atlantic Petroleum Dyed Diesel- Jan 2020	\$ 12,990.30
3.	North Atlantic Petroleum Dyed Diesel- Jan 2020	\$ 7,868.23
4.	North Atlantic Petroleum Dyed Diesel- Nov 2019	\$ 12,332.48
5.	North Atlantic Petroleum Dyed Diesel- Oct 2019	\$ 14,279.82
6.	North Atlantic Petroleum Regular Gasoline- Dec 2019	\$ 11,094.25

7.	North Atlantic Petroleum Dyed Diesel- Dec 2019	\$ 12,913.65
8.	North Atlantic Petroleum Propane- Dec 2019	\$ 5,411.99
9.	North Atlantic Petroleum Propane- Dec 2019	\$ 5,119.66
10.	North Atlantic Petroleum Dyed Diesel- Dec 2019	\$ 7,933.65
11.	North Atlantic Petroleum Dyed Diesel- Dec 2019	\$ 9,598.62
12.	North Atlantic Petroleum Dyed Diesel- Dec 2019	\$ 11,513.61
13.	My Blue Umbrella Workstations Security Firewall (August - December 2019)	\$ 15,373.20
14.	Cox & Palmer Legal Fee	\$ 34,620.47
15.	BDO Canada LLP Professional Services- December 2019	\$ 7,063.88
16.	Avalon Coal Salt & Oil Road Salt- December 2019	\$ 208,322.85
17.	Atlantic Trailer & Equipment TP-19-042 Wood Chipper	\$ 29,641.25
18.	ROI Research ON Investment Payment #2 Attraction & Retention Strategy	\$ 19,933.81
19.	Afonso Group Limited Sewer Prep & Lining- Bartlett Pl.	\$ 8,129.79
20.	Municipal Assessment Agency 2020 Assessment Fee- 1st Quarter	\$ 67,704.00
21.	BDO Canada LLP Interim Bill for Audit- December 2019	\$ 12,109.50
22.	Triware Technology Security Appliance & Licensing Fee	\$ 7,088.24
23.	Everbridge Inc. Citizen Alert Licensing Fee	\$ 7,847.31
24.	Sansom Equipment Limited Annual Service- 5 Emergency Generators	\$ 9,045.15
25.	Procircuit Electrical Inc Glacier Plant Room Materials & Labour	\$ 5,851.24

26.	Kelloway Construction Ltd. Cleaning Services- Multiple City Facilities Dec 2019	\$ 31,013.55
		\$ 583,952.93

Question called. Motion carried unanimously.

20-01-040 Payment Register

The payment register for the period of January 15 - 24, 2020, totalling \$503,766.73, was accepted.

20-01-041 Request for Proposals (RFP)  
Marketing, Communications and Economic Development Creative Services  
and Campaign Activation

Motion – Councillor Antle/Councillor Power

RESOLVED THAT approval be granted to award the RFP for a Marketing, Communications and Economic Development Creative Services and Activation Campaign to Target Marketing & Communications in the amount of \$40,000.00.

Question called. Motion carried unanimously.

20-01-042 D.A.R.E. (Drug Abuse and Resistance Education) – Financial Assistance

Motion – Councillor Antle/Councillor Power

RESOLVED THAT approval be granted to provide financial assistance in the amount of \$3,000.00 in support of the D.A.R.E. program.

Question called. Motion carried unanimously.

20-01-043 O'Donel High School – The Wedding Singer Musical Sponsorship Request

Motion – Councillor Antle/Councillor Power

RESOLVED THAT approval be granted to place a full-page ad, at a cost of \$400.00, in the program for the O'Donel High School musical production of The Wedding Singer.

Question called. Motion carried unanimously.

COMMUNITY DEVELOPMENT COMMITTEE

20-01-044 World Wetlands Day

Council recognized that World Wetlands Day was February 2, 2020, a day that celebrates our wetlands and raises global awareness about the important role of wetlands for people and our planet. It was noted that the City continues its commitment to preserving and protecting our wetlands. Councillor Antle advised of a World Wetlands Day Story-Time event at the Ross King Memorial Library on February 8 at 3 pm.

20-01-045 Hypo Half Marathon | March 22, 2020

For the information of the public, the Running Room's Annual Hypothermic Half Marathon is scheduled for Sunday, March 22<sup>nd</sup>, and the route includes some City streets. Further details are available on the Running Room's website.

20-01-046 Building Permit and Occupancy Permit Lists

Motion – Deputy Mayor Locke/Councillor Fry

RESOLVED THAT building permits issued for the period of January 13 – 24, 2020, showing a total construction value of \$62,100.00, be approved and further that the occupancy permit lists be accepted as presented.

Question called. Motion carried unanimously.

INFRASTRUCTURE AND PUBLIC WORKS COMMITTEE

20-01-047 Request for Construction Change Orders Approval (RCO)  
Glendale Avenue and Bradley Place Reconstruction

Motion – Councillor Ledwell/Councillor Stoyles

RESOLVED THAT the following change orders for the MA11551 Glendale Avenue and Bradley Crescent Reconstruction project be approved:

Request for Change Order # (RCO#)	Description	Value (HST Included)
	<i>Original Construction Contract Price</i>	\$3,925,996.51
#05	Existing storm line was encased in concrete and needed to get chipped; not identified in the as-builts.	\$ 7,961.42
#06	Concrete encased manhole was found and not identified in as-builts, caused delays.	\$10,424.66
#07	Additional items that needed to be added to the contract once underground infrastructure was uncovered. (Adjustable Manhole Covers, Joint Restraints, 19mmx50mm tees, Mass Excavation, valve box adjustments.)	\$80,033.10
#08	Some residents had different than standard service sizes and had to be connected to the same size as existing, different service line diameter unit.	\$9,631.25
#09	Two (2) trees had to be removed at #17 Glendale Avenue to accommodate the reinstatement to similar condition to the resident's property.	\$2,530.00
#10	Small area required watermain insulation for frost protection.	\$621.00
#11	Quantities changes.	\$85,905.00
#12	Rework of curb formwork due to a change in grades; requested by the City.	\$3,661.53

Request for Change Order # (RCO#)	Description	Value (HST Included)
#13	Temporary connections required due to the zoning requested by the City to reduce disruptions to the resident and traffic. Pre-cast manholes had to be modified to accommodate the different connections until the project resumes in 2020.	\$1,359.62
	<i>Total New Requested Change Orders</i>	\$202,127.58
	<i>Previously Approved Construction Change Orders (#1,2,3,4)</i>	\$20,031.21
	<i>Current Contract Value</i>	\$4,148,155.29

Question called. Motion carried unanimously.

20-01-048 Request for Construction Change Orders Approval (RCO) and One (1) Consultant Design RCO Infrastructure Improvements – Topsail Road and Blackmarsh Road CPR17001 and Blackmarsh Road Phase 2 CPR19020

Motion – Councillor Ledwell/Councillor Stoyles

RESOLVED THAT the following change orders for the Infrastructure Improvements – Topsail Road and Blackmarsh Road CPR17001 and Blackmarsh Road Phase 2 CPR19020 projects be approved:

Infrastructure Improvements – Topsail Road and Blackmarsh Road	CPR17001	
<i>Project Name:</i>	<i>City Project #</i>	
17-NRP-18-00006 +Various City Accounts Transfers	\$4,742,750.00 \$419,006.83	Total \$5,162,756.83 *Shared funding with CPR19020
<i>Funding Reference #</i>	<i>Funding Amount (HST Included)</i>	
Approved Contract Budget (HST Included)	\$3,725,932.23	
Consultant (Design) – DMG Consulting Ltd.	\$251,749.00	
+ Construction - Weir's Construction Ltd.	\$3,397,453.63	
+ Other Costs – Land and Utilities	\$76,729.60	

+ Change Orders (CO's) Previously Approved:		\$57,649.25	
+ NEW Request for Change Order(s) (RCO's)		\$169,306.25	
Construction RCO#3 - Revisions to sanitary manhole#5 at Topsail/Blackmarsh Intersection	\$34,021.74		
Construction RCO#4 - Catch basin at Topsail/Farrell Intersection	\$5,237.10		
Construction RCO#5 - Final construction quantity adjustment	\$65,745.45		
Construction RCO#6 - Water service and replace faulty hydrant/valve	\$13,992.79		
Consultant RCO#2 - Additional Inspection hours & expenses, including material testing.	\$50,309.17		
TOTAL Project to Date*: *(Includes previously approved and NEW Change Orders)		\$3,952,887.73	

Infrastructure Improvements – Blackmarsh Road Phase 2		CPR19020	
Project Name:		City Project #	
17-NRP-18-00006 +Various City Accounts Transfers		\$4,742,750.00 \$419,006.83	Total \$5,162,756.83 *Shared funding with CPR17001
Funding Reference #		Funding Amount (HST Included)	
Approved Contract Budget (HST Included)		\$1,199,634.10	
Consultant (Project Manager) – Vigilant Management		\$56,582.40	
+ Construction – (Design/Build) Pyramid Construction		\$1,143,051.70	
+ Change Orders (CO's) Previously Approved * (CO#1 approved under cash allowance, No net increase):		*\$0.00	
+ NEW Request for Change Order(s) (RCO's)		\$10,235.00	
Construction RCO#2 - Abandon existing culvert and fill with grout - covered under cash allowance. Value of \$5,313.71. No Net Increase	\$0.00		
Construction RCO#3 - 753 Blackmarsh Road driveway adjustment	\$10,235.00		
TOTAL Project to Date*:		\$1,209,869.10	



	*(Includes previously approved and NEW Change Orders)	
TOTAL PROJECTS (CPR17001 + CPR19020) COST TO DATE		
		\$5,162,756.83

Question called. Motion carried unanimously.

20-01-049 Projects Update

Councillor Stoyles provided an update on various projects.

20-01-050 Snow Clearing Operations Update

Councillor Stoyles presented an update on the snow clearing response following the recent blizzard. Reference was made to the 24-hour parking ban which will remain in effect until further notice. The public was reminded that it was against the regulations to shovel (plow) snow onto City streets and sidewalks.

Mayor Aker acknowledged the efforts of the City’s crew, municipal enforcement officers, management staff, regional partners, the military, business community and volunteers who worked together to address the unprecedented snow event.

NEW BUSINESS

20-01-051 Snow Clearing Operations

Other members of Council also extended their appreciation to staff for a job well done. Appreciation was extended to the residents who volunteered their time to help those in need through clearing snow and providing food donations. The importance of the 24-hour parking ban was also referenced as well as the positive impact of social media to connect with those in need. It was also recognized that there were few power outages which was a testament to the work undertaken by NF Power over the past few years.

20-01-052 Congratulations – Korona Brophy

Councillor Stoyles extended congratulations to Korona Brophy who received the Music NL Music Educator of the Year Award. It was requested that a letter of congratulations be forwarded to Ms. Brophy.

20-01-053 Condolences – Reverend Cyril Chaulk

Councillor Stoyles extended condolences to the family and friends of Reverend Chaulk, noting that he had been a Minister at the First United Church at one time.

20-01-054 Sweet Newfie Kitchen

Councillor Stoyles recognized the efforts of Jaime Ryan, owner of the Sweet Newfie Kitchen, who was instrumental in organizing food hampers during the recent snow event.

20-01-055 Canada Post – Community Mailboxes

Councillor Stoyles reiterated her concerns with accessing community mailboxes (even more challenging following the recent storm) as well as the snow clearing operations by the contractor for Canada Post. Mayor Aker advised of a recent teleconference with Canada Post officials where these issues were discussed. Canada Post will re-affirm with their contractors that snow is to be lifted and placed within the right of way in the immediate area of the mailbox to ensure snow does not interfere with the roadway, sidewalks, fire hydrants or other infrastructure, obstruct driveways, obstruct pedestrian access points such as sidewalks, or placed on private property or any location to create a hazard. Councillor Stoyles restated her desire for the return of door-to-door delivery. Deputy Mayor Locke advised that he observed a contractor using a front-end loader to clear a site and suggested that the next step may be to remove the snow (trucking).

20-01-056 State of Emergency (SOE)

Deputy Mayor Locke acknowledged Mayor Aker's leadership during the recent SOE; he spoke on the length of the SOE and Council's decision to lift it temporarily between 6 am – 9 pm. Councillor Fry extended her appreciation to the residents for their cooperation and patience during the SOE.

20-01-057 Congratulations – Joel Krats

Deputy Mayor Locke extended congratulations to Joel Krats (a grade 12 student at Mount Pearl Senior High) who was a member of the team participating in the Canadian Junior Men's Curling Championship in Langley, BC. The team won the silver medal and it was requested that a letter of congratulations be forwarded to Joel.

20-01-058 Frosty Festival

Councillor Fry reminded the public that the Frosty Festival starts next week (February 5) and encouraged everyone to take in the events.

20-01-059 Mount Pearl Snow Brigade

Councillor Power extended appreciation to the Mount Pearl Snow Brigade, led by John Riche, who helped dig out many seniors and other residents. She recognized the business community that provided food to the first responders and City crews. She also acknowledged those businesses that paid their employees even though they were closed during the SOE.

20-01-060 Chase the Ace

Councillor Power advised that the Chase the Ace fundraiser concluded on Monday, January 27 and extended congratulations to the winner.

20-01-061 Congratulations – Nathan Young

Councillor Power extended congratulations to Nathan Young, a resident of Torbay, who won gold for curling (mixed doubles) in the World Youth Olympic Games

20-01-062 Northeast Avalon Joint Council (NEAJC)

Councillor Antle advised of the newly elected NEAJC Executive (Mary Thorne Gosse - Chairperson, Craig Williams – Vice Chairperson and Sam Whalen - Secretary).

20-01-063 Shop Local

Councillor Antle advised of an upcoming initiative designed to trigger consumers to shop local. It will be launched at the Best in Business Awards event and promoted further through social media.

Mayor Aker commented further on the SOE and provided examples of support by City staff to assist other organizations and government entities. The importance of communication was reiterated.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:40 pm on a motion by Councillor Ledwell and seconded by Councillor Fry.

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Chairperson

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City Clerk