

**PUBLIC COUNCIL MEETING MINUTES**  
**April 7, 2020**

Minutes of the Regular Meeting of Council held via video conference on April 7, 2020 at 4:30 pm.

MEMBERS PRESENT

Mayor Dave Aker  
Deputy Mayor Jim Locke  
Councillor Lucy Stoyles  
Councillor Andrew Ledwell  
Councillor Isabelle Fry  
Councillor Andrea Power  
Councillor Bill Antle

STAFF PRESENT

Gerry Antle, Director of Infrastructure and Public Works  
Jason Collins, Director of Community Development  
Cassie Pittman, Acting Director of Corporate Services  
Mona Lewis, City Clerk

STAFF ABSENT

Steve Kent, CAO

**Mayor Aker chaired the meeting.**

20-04-193 Adoption of Agenda

Motion – Councillor Stoyles/Deputy Mayor Locke

RESOLVED THAT the agenda be adopted as presented.

Question called. Motion carried unanimously.

20-04-194 Adoption of Minutes

Motion – Councillor Fry/Councillor Antle

RESOLVED THAT the minutes of the public meeting held March 10, 2020 be adopted as presented.

Errors & Omissions: None noted.

Question called. Motion carried unanimously.

BUSINESS ARISING/ACTION REPORT

No business arose from the previous minutes. The action report was accepted as presented.

PROCLAMATIONS/PRESENTATIONS

20-04-195 Child Abuse Prevention Month

Mayor Aker signed a proclamation declaring April as Child Abuse Prevention Month in the City of Mount Pearl.

20-04-196 Talk with our Kids about Money Day

Mayor Aker signed a proclamation declaring April 8, 2020 as Talk with our Kids about Money Day in the City of Mount Pearl.

CORRESPONDENCE

None presented.

COMMITTEE REPORTS

COMMUNITY DEVELOPMENT COMMITTEE

20-04-197 Pardy's Waste Management and Industrial Services – 21 Kyle Avenue  
New Building – Tank Farm  
Discretionary Hazardous Industry Use

Motion – Deputy Mayor Locke/Councillor Fry

RESOLVED THAT an application by Pardy's Waste Management and Industrial Services to construct a new building at 21 Kyle Avenue with a floor area of 708m<sup>2</sup> to be used as a tank farm and bulk storage of liquids such as brine and drill mud be approved and a development permit be issued subject to the conditions noted in the Planning Division report dated February 28, 2020.

Question called. Motion carried unanimously.

20-04-198 Vigilant Management Inc – 55 Moffatt Road  
Request to Renew Development Permit for One (1) Year

Motion – Deputy Mayor Locke/Councillor Fry

RESOLVED THAT a request from Vigilant Management Inc. to renew the existing development permit, which was issued on April 13, 2018, to develop land and construct a new multi-tenant commercial building at 55 Moffatt Road be approved for a period of one year with a new expiry date of April 13, 2021.

Question called. Motion carried unanimously.

20-04-199 111 Glencoe Drive – Oceanside Equipment NL Ltd.  
New Building (Two Buildings on One Lot) – Industrial – Light Use Zone

Motion – Deputy Mayor Locke/Councillor Fry

RESOLVED THAT an application submitted by Oceanside Equipment Ltd. to construct a new building for storage purposes be approved subject to the proponent entering into a development agreement stipulating that the land shall not be subdivided or transferred to any third party without the prior authorization of the City, and that a development permit be issued subject to the conditions outlined in the Planning Division report dated March 13, 2020.

Question called. Motion carried unanimously.

20-04-200 Mount Pearl Sport Alliance – 1<sup>st</sup> Installment – 2020 Operating Subsidy

Motion - Deputy Mayor Locke/Councillor Fry

RESOLVED THAT approval be granted to release the first installment of the Sport Alliance's 2020 operating grant, in the amount of \$87,000.00, to cover the administration costs in accordance with their Memorandum of Understanding with the City.

Question called. Motion carried unanimously.

20-04-201 Contract Award – TP-20-013  
Multi-Year Agreement - Supply of Shirts, Shorts and Jackets  
Mount Pearl Fitness Facilities Staff

Motion – Councillor Fry/Deputy Mayor Locke

RESOLVED THAT approval be granted to award the contract (TP-20-013) for the supply of shirts, shorts and jackets for fitness facilities' staff to the sole bidder, Marks Commercial, in the amount of \$33,371.85 (HST included).

Discussion: It was requested that clarification as to why there was only one bidder be obtained (will follow up with procurement).

Question called. Motion carried unanimously.

20-04-202 Contract Award – TP20-014  
Supply, Delivery and Installation  
Paper Goods Dispensers and Eco-Friendly Supplies (City Facilities)

Motion – Councillor Fry/Deputy Mayor Locke

RESOLVED THAT approval be granted to award the contract (TP-20-014) for the supply, delivery and installation of paper goods dispensers and eco-friendly supplies at City facilities, to the lowest bidder meeting specifications, Chandler Sales (A Division of J.D. Irving Ltd.), in the amount of \$34,419.04 (HST included).

Question called. Motion carried unanimously.

20-04-203 Development Permit List  
March 9 – April 3, 2020

Motion – Councillor Fry/Deputy Mayor Locke

RESOLVED THAT the development permit list be approved as presented for the period of March 9 – April 3, 2020.

Question called. Motion carried unanimously.

20-04-204 Building Permit and Occupancy Permit Lists  
March 9 – April 3, 2020

Motion – Councillor Fry/Deputy Mayor Locke

RESOLVED THAT building permits issued for the period of March 9 – April 3, 2020, showing a total construction value of \$149,000.00, be approved and further that the occupancy permit lists be accepted as presented.

Question called. Motion carried unanimously.

INFRASTRUCTURE AND PUBLIC WORKS COMMITTEE

20-04-205 Contract Recommendation – CPR19028 – Kenmount Hill CP-5  
Topsail Road Storm Sewer Assessment and Outfall Upgrading

Motion – Councillor Stoyles/Councillor Ledwell

RESOLVED THAT approval be granted to award the Request for Proposals (RFP) for Professional Consultant Services for Kenmount Hill CP-5 – Topsail Road Storm Sewer Assessment and Outfall Upgrading project to CBCL Limited, the lowest compliant proponent, for the amount of \$60,927.25 (HST included).

Question called. Motion carried unanimously.

20-04-206 Public Works Update

Councillor Stoyles provided an update on essential services that are continuing under the Public Health State of Emergency.

20-04-207 Capital Works Projects Update

Councillor Ledwell provided an update on various projects. Deputy Mayor Locke commented on the annual landscaping maintenance undertaken as a result of snow clearing operations. He asked that consideration be given to leveling areas adjacent to sidewalks that slope upwards and get hooked by the plow as this may mitigate some of the damage. Referred to public works for follow up.

CORPORATE SERVICES AND ECONOMIC DEVELOPMENT COMMITTEE

20-04-208 Invoices for Approval

Motion – Councillor Antle/Councillor Power

RESOLVED THAT the following invoices be approved for payment:

1.	City of St. John's (Water consumption Feb 2020)	\$ 208,651.54
2.	City of St. John's (Robin Hood Bay -Tipping Fee- Feb 2020)	\$ 28,566.20
3.	DMC- Dallas Mercer Consulting (Occupational Health Services Sept 2019)	\$ 6,008.75
4.	Harvey & Company Limited (Parts & Repair- Unit 547)	\$ 7,671.70
5.	Hiscock's Spring Services (Parts replacement- Unit 725)	\$ 7,389.11
6.	MVT Canadian Bus Inc. (Para Transit Service- Feb 2020)	\$ 62,343.00
7.	Royal Garage Limited (TP-19-022- Supply & Delivery - 7 Pickup Trucks)	\$ 365,635.14
		\$ 686,265.44

Question called. Motion carried unanimously.

20-04-209 Annual Expenditure Report – Ultimate Recipient Gas Tax Agreement  
Year Ended December 31, 2019

Motion – Councillor Antle/Councillor Power

RESOLVED THAT the Ultimate Recipient Audited Annual Expenditure Report as audited by BDO Canada for the year ended December 31, 2019 be approved.

Question called. Motion carried unanimously.

20-04-210 Invoices for Approval

Motion – Councillor Antle/Councillor Power

RESOLVED THAT invoices for North Atlantic Petroleum, totalling \$271,410.60, be approved.

Question called. Motion carried unanimously.

20-04-211 Tax Relief for Business and Residential Property Owners

Motion – Councillor Power/Councillor Antle

RESOLVED THAT approval be granted to waive all interest on business tax, commercial property tax, residential tax and water bills until September 30, 2020. This is to help offset some of the economic impact that has been felt by businesses and residents during this unprecedented COVID-19 pandemic.

Question called. Motion carried unanimously.

20-04-212 Invoices for Approval

Motion – Councillor Power/Councillor Antle

RESOLVED THAT the following invoices be approved for payment:

1.	Afonso Group Limited (Sewer Line Repair- Harnum Place)	\$ 7,153.00
2.	Afonso Group Limited (Sewer Line Repair-Halloran Place)	\$ 8,073.00
3.	Afonso Group Limited (Sewer Line Repair-St. David's Avenue)	\$ 8,060.06
4.	Armour Locke & Safe (Hardware Installation- Emergency Exit)	\$ 8,089.10
5.	Avalon Coal Salt & Oil (Road Salt- February 2020)	\$ 264,832.44
6.	Canadian Offshore Investments (Snow Storage Rental per agreement)	\$ 11,500.00

7.	Central Square Canada Software (Asset Mgt Bundle Invoice & Diamond Licensing Fee)	\$ 72,049.11
8.	Ignite Security (Professional Services - Council Chambers)	\$ 14,145.00
9.	Jewer Bailey Consultants (MTCE Program Service Contract-Summit/Glacier)	\$ 8,198.59
10.	Keep Cool Refrigeration & A/C (TP-17-008- HVAC Contract Payment)	\$ 7,942.66
11.	Kelloway Construction Ltd. (Cleaning Services Multiple City Facilities-Mar 2020)	\$ 31,013.55
12.	Lutron Electronics Canada Inc. (Lighting System Annual Service Agreement-Summit/Reid)	\$ 7,422.10
13.	Madsen Construction Equipment (TP-19-020- Rubber Tire Backhoe S/N:NKC764167)	\$ 181,527.50
14.	Modern Paving Limited (CPR-19001-2019 Asphalt & Concrete)	\$ 92,470.03
15.	My Blue Umbrella (Firewall Security- Feb & Mar 2020)	\$ 6,670.00
16.	Pro Circuit Electrical Inc. (Labour & Material to replace EV Charger City Hall & Reid Center)	\$ 6,656.09
17.	Saunders Equipment Limited (Garbage Cartwheels)	\$ 11,741.95
18.	Steelfab Industries Limited (Craig Push Plates)	\$ 5,779.99
19.	Steelfab Industries Limited (Craig Push Plates)	\$ 5,779.99
20.	Triware Technology (8 HP Laptops & Docking Stations)	\$ 14,540.60
21.	VOHL Inc. (Snow Blower Spare Parts)	\$ 8,656.47



23	VOHL Inc. (Unit#621-Replace Damaged Parts)	\$ 6,120.93
24	VOHL Inc. (Unit#621-Snow Blower Spare Parts Inventory)	\$ 10,482.54
25	Cox & Palmer (Professional Fees)	\$ 11,142.64
26	Target Marketing (RFP19-046 MCED Creative Services & Campaign Activation-Payment #1)	\$ 23,000.00
		\$ 833,047.34

Question called. Motion carried unanimously.

20-04-213 Payment Registers

The payment registers for the periods of March 6 - 16, 2020 and March 26 – April 3, 2020, respectively totalling \$986,045.92 and \$1,156,060.24, were accepted.

20-04-214 Request for Tax Consideration

Motion – Councillor Power/Councillor Antle

RESOLVED THAT approval be granted to exempt 2020 business taxes, in accordance with the policy for charitable and non-profit organizations, for the following:

Name	Address	Type	Annual Amount
Parkdale Manor	65 Park Avenue	Property (60%)	\$3,698.52
Skills Canada NL	75-77 Barbour Drive	Business (100%)	\$1,088.35
NL Employers Council	129 Glencoe Drive	Business (100%)	\$5,583.23
Campia Gymnastics	21 Old Placentia Road	Business (100%)	\$18,625.60

The Salvation Army	18 Senate Crescent	Property (100%)	\$1,920.30
Masonic Park	117 Mount Carson Avenue	Property (60%)	\$78,640.86
Masonic Park	115 Mount Carson Avenue	Property (60%)	\$11,043.45
Masonic Park	115 Mount Carson Ave	Business (100%)	\$26,888.40
Safety Services Newfoundland & Labrador	3 Moffatt Road	Business (100%)	\$5,983.01
St. John Ambulance	8 Thomas Byrne Drive	Business (100%)	\$14,252.00
Heart and Stroke Foundation	1037 Topsail Road	Business (100%)	\$10,846.08
CHANAL	75 Barbour Drive	Business (100%)	\$903.09
Canadian Diabetes Association	860 Topsail Road	Business (100%)	\$1,857.51
Metro Business Opportunities Corp	963 Topsail Road	Business (100%)	\$3,181.79
The Terry Fox Foundation	833-839 Topsail Road	Business (100%)	\$691.30
SPCA	1060-1062 Topsail Road	Business (100%)	\$5,111.08

Question called. Motion carried unanimously.

NEW BUSINESS

20-04-215 Department of Municipal Affairs and Environment – Parades

Motion – Deputy Mayor Locke/Councillor Stoyles

RESOLVED THAT a request from the Honourable Derek Bragg, Minister of Municipal Affairs and Environment, to support the withholding of parades by fire departments, police and the public be approved.

Discussion: It was noted that the request was made in accordance with Province's recommended approach to limit vehicular travel for essential reasons only. Residents were encouraged to continue reaching out to each other and consider alternate ways to celebrate special occasions. Reference was made to funeral processions and it was suggested that this be exempted.

Question called. Motion carried unanimously.

20-04-216 Condolences – Jones

Deputy Mayor Locke, as well as other members of Council, extended condolences to the family and friends of Karen Jones. Ms. Jones' contribution to the community as a volunteer was acknowledged. It was noted that a celebration of Ms. Jones' life will be held when the COVID-19 restrictions have been lifted.

20-04-217 Appreciation to Staff

Deputy Mayor Locke, as well as other members of Council, extended appreciation to staff for their efforts during this challenging time.

20-04-218 Condolences – Thistle

Councillor Stoyles, as well as other members of Council, extended condolences to the family and friends of Stephen Thistle. It was noted that Mr. Thistle had been a pioneer of the community and had celebrated his 100<sup>th</sup> birthday this year.

20-04-219 Pandemic – Current Situation

Councillor Stoyles spoke on the restrictions in place with respect to COVID-19 and the impact the virus has had and will continue to have on the province and the world.

She reiterated the importance of following the advice of the Province's officials to stay home and stay safe.

20-04-220 Appreciation – Front Line Workers

Councillor Ledwell recognized the efforts of all front-line workers, including the City's, and extended appreciation to all. He reiterated the importance of residents to stay at home.

20-04-221 Covid-19

Councillor Fry recognized the impact that the current situation is having on residents and extended appreciation to everyone who is following the recommended guidelines. She encouraged residents to support each other through this pandemic.

Councillor Power also recognized the importance of staying home and encouraged individuals to find ways to help each other during the pandemic. She noted the significance of National Caregiver's Day and World Health Day – both being celebrated today. She extended appreciation to all front-line staff as well as recognized the importance of supporting your mental health at this time.

20-04-222 Fundraiser – Foodbanks

Councillor Antle provided information on the ongoing fundraiser for the three Mount Pearl foodbanks.

20-04-223 Kudos – Municipal Enforcement Officer

Councillor Antle commended MEO Jennifer Taylor for her quick and professional response to a recent incident.

20-04-224 Northeast Avalon Joint Council (NEAJC) – Eastern Health Meeting

Councillor Antle provided an update of the NEAJC meeting with Eastern Health officials with respect to COVID-19.

20-04-225 Challenges Ahead

Mayor Aker commented on the financial challenges ahead as a result of the current situation and that a review of specific budget allocations will be undertaken, particularly professional development; existing full-time positions that are vacant and

currently on hold; and new positions approved but not hired. It was also acknowledged that it is unknown whether events planned for the summer will proceed. Staff will be undertaking a review with a subsequent forecast for 2020 and looking forward to 2021.

20-04-226 Pool – Update

Director Antle provided an update on the ongoing electrical repairs at the pool.

#### ADJOURNMENT

There being no further business, the meeting adjourned at 5:50 pm on a motion by Councillor Power and seconded by Councillor Fry.

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Chairperson

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City Clerk