

**PUBLIC COUNCIL MEETING MINUTES**  
**August 18, 2020**

Minutes of the Regular Meeting of Council held via video conference on August 18, 2020 at 4:30 pm.

MEMBERS PRESENT

Deputy Mayor Jim Locke  
Councillor Lucy Stoyles  
Councillor Isabelle Fry  
Councillor Bill Antle

STAFF PRESENT

Gerry Antle, Director of Infrastructure and Public Works  
Jason Collins, Director of Community Development  
Cassie Pittman, Acting Director of Corporate Services  
Mona Lewis, City Clerk

MEMBERS ABSENT

Mayor Dave Aker

**Deputy Mayor Locke chaired the meeting.**

20-08-246 Adoption of Agenda

Motion – Councillor Stoyles/Councillor Antle

RESOLVED THAT the agenda be adopted as presented.

Question called. Motion carried unanimously.

20-08-247 Adoption of Minutes

Motion – Councillor Fry/Councillor Antle

RESOLVED THAT the minutes of the public meeting held July 14, 2020 be adopted as presented.

Errors & Omissions: None noted.

Question called. Motion carried unanimously.

BUSINESS ARISING/ ACTION REPORT

No business arose from the previous minutes. The action report was accepted as presented.

PROCLAMATIONS/PRESENTATIONS

None presented.

CORRESPONDENCE

None presented.

COMMITTEE REPORTS

INFRASTRUCTURE AND PUBLIC WORKS COMMITTEE

20-08-248 Contract Recommendation – Playground Equipment for Webb Place – TP20-025

Motion – Councillor Stoyles/Councillor Fry

RESOLVED THAT approval be granted to award the playground equipment contract for Webb Place, TP20-025, to the lowest qualified bidder, Coastline Specialties, for the amount of \$22,913.75 including HST.

Question called. Motion carried unanimously.

20-08-249 Request for Proposals – RFP20-024 - Parks Shed – Fuel Switching

Motion – Councillor Stoyles/Councillor Fry

RESOLVED THAT approval be granted to award the parks shed – fuel switching contract, RFP20-024, to the proponent with the highest score, SNC Lavalin, for the amount of \$38,189.78 including HST.

Question called. Motion carried unanimously.

20-08-250 Contract Recommendation – 6 Pickups, 4 Hybrid SUV's – Portion of TP20-030

Motion – Councillor Stoyles/Councillor Fry

RESOLVED THAT approval be granted to award the contract for 6 pickups and 4 hybrid SUV's, to the lowest qualified bidder, Cabot Ford Lincoln Sales Ltd., for the amount of \$454,103.72 including HST.

Question called. Motion carried unanimously.

20-08-251 Contract Recommendation – 2 Vans – Portion of TP20-030

Motion – Councillor Stoyles/Councillor Fry

RESOLVED THAT approval be granted to award the contract for 2 vans to the lowest qualified bidder, Royal Garage Ltd., for the amount of \$81,663.80 including HST.

Question called. Motion carried unanimously.

Councillor Stoyles advised that a report on the past 10 years of capital works' spending is being compiled for the information of Council.

20-08-252 Contract Recommendation – Dump Trucks and Flyers - TP20-031

Motion – Councillor Stoyles/Councillor Fry

RESOLVED THAT approval be granted to award the contracts for 1 tandem dump truck, 1 tandem dump truck with salt insert, and 4 tandem trucks (2 with blades and 2 with blades and pintle hooks) to the lowest qualified bidders as follows: for 1 tandem dump truck - Harvey and Company Ltd. for \$192,895.77 (HST included); and for 1 tandem dump truck, 2 tandem trucks with blades, and 2 tandem trucks with blades and pintle hooks - Western Star Trucks Ltd. for \$1,535,877.90 (HST included), for a total cost of \$1,728,773.67 (HST included).

Question called. Motion carried unanimously.

20-08-253 Request for Change Orders – RCO’s #1 and #2 – Glacier HVAC System

Motion – Councillor Stoyles/Councillor Fry

RESOLVED THAT change orders for the Glacier HVAC system be approved and awarded to H&R Mechanical Supplies Ltd. as follows:

Change Order 1

Difference in cost of materials to change from wall-mounted to ceiling mounted units \$7,645.37\*

Change Order 2

Replace obsolete existing control panel in Glacier 1 with updated unit that is “BACnet” compatible and allows connectivity to other new system and thus increase control and efficiencies of entire HVAC system \$7,026.44\*

\*HST included

Question called. Motion carried unanimously.

20-08-254 Request for Change Order to St. David’s Avenue Street Construction Project – Regarding Planning for the St. David’s Smart Accessible Playground

Motion – Councillor Stoyles/Councillor Fry

RESOLVED THAT change orders for the above noted project be approved as follows:

- Newfoundland Design (to amend design work) \$2,783.00 (HST included)
- Modern Paving Ltd. (to amend road construction) \$5,735.05 (HST included)

This will allow the creation of a green belt connection and more natural flow between the existing St. David’s Park and the smart accessible playground location, provide increased safety, and allow blue zone spaces immediately adjacent to the building for the Legion. Funding is available within the Multi-Year Capital Works (MYCW) budget.

Question called. Motion carried unanimously.

20-08-255 Recommendation for Additional Costs re Heater Elements and Contactors Summit Centre Pool

Motion – Councillor Stoyles/Councillor Fry

RESOLVED THAT approval be granted to upgrade the replacement of 19 failed heater elements in the pool with higher-quality, longer-lasting titanium elements (versus standard elements), and also to purchase 4 contactors to allow for increased efficiency of operation, increased control, reduced replacement costs, and reduced ongoing maintenance costs, for a total cost of \$17,150.00 (HST included).

Question called. Motion carried unanimously.

20-08-256 Multi-Year Capital Works (MYCW) Funding Program Proposed Funding Transfers for 2012-2014, 2014-2017, and 2017-2020

Motion – Councillor Stoyles/Councillor Fry

RESOLVED THAT the following transfers as outlined for the MYCW Funding Program be approved and referred to the Province (Department of Municipal Affairs and Environment) for approval:

MYCW	Project	Project #	Status	\$ Transfer
2012-2014	Roland Drive Upgrade Top Up	17-MYCW-20-00090	Complete – Transfer Balance OUT	1,330.00
	Sub-total – 2012-2014			1,330.00
2014-2017	2014-2017 Street Upgrading	17-MYCW-15-00047	Complete – Transfer Balance OUT	119,872.43
	Former Pool Reuse	17-MYCW-15-00055	Transfer Balance OUT	261,327.20
	Bradley Place	17-MYCW-20-00136	Transfer Balance OUT	401,680.00
	St. David's (Commonwealth to First)	17-MYCW-20-00140	Transfer IN	(532,037.00)

MYCW	Project	Project #	Status	\$ Transfer
	Pedestrian Underpass Assessments	17-MYCW-20-00137	Investigation started, poor condition, anticipate significant repairs. Transfer IN	(100,000.00)
	Dunn's Road Upgrade	17-MYCW-20-00138	Work not required due to Team Gushue Extension – Transfer OUT	662,034.00
	Recreation Master Plan	17-MYCW-20-000139	Complete – Transfer Balance OUT	45,787.21
Sub-total – 2014-2017				858,663.84
2017-2020	Roosevelt Avenue Upgrade	17-MYCW-20-00088	Phase completed with CWWF – Balance of work in ICIP – Transfer OUT	360,000.00
	Fourth Street - Water main, Sanitary & Storm Sewer, Asphalt & Curb, Sidewalks	17-MYCW-20-00089	Substantially complete. Transfer Balance OUT	18,164.00
	City Hall - New Roof & HVAC Unit Replacement, East Wing	17-MYCW-20-00093	Transfer IN	(120,000.00)
	Glacier Arena Dasher Board Replacement	17-MYCW-20-00095	Complete – Transfer Balance OUT	5,026.43
	Badcock Place Infrastructure Upgrading, Water, Sanitary, Storm and Asphalt	17-MYCW-20-00098	Tender Closed. Transfer IN	(400,000.00)
	Unallocated		Balance available	474,206.00
Sub-total – 2017-2020				337,396.43
Three MYCW Funding Programs for Years 2012-2020				1,197,390.00
TOTAL Remaining Funding After Proposed Transfers				

Councillor Stoyles referenced the remaining funding and advised that new projects will be considered including a seniors complex.

Question called. Motion carried unanimously.

20-08-257 Multi-Year Capital Works (MYCW) Funding Program – 2014-2017  
Proposed New Project – Team Gushue Levandier Field Turf Replacement

Motion – Councillor Stoyles/Councillor Fry

RESOLVED THAT approval be granted to transfer the amount of \$153,000.00 from the project “Former Pool Reuse - #17-MYCW-15-00055” (MYCW 2014-2017 Funding Program) for the proposed new Team Gushue Levandier Field Turf Replacement project subject to approval by the Province (Department of Municipal Affairs and Environment).

Question called. Motion carried unanimously.

20-08-258 Proposed Upgrading by Newfoundland Power  
Smallwood Drive

Motion – Councillor Stoyles/Councillor Fry

RESOLVED THAT approval be granted for Newfoundland Power to proceed with powerline upgrading on Smallwood Drive at the rear of the south-side properties.

The City will review the required vegetation removal plan in consultation with NF Power and communicate with adjacent residents to maintain as much of the natural forested area as possible. A communication from the City was provided to all residents on Smallwood Drive.

Question called. Motion carried unanimously.

20-08-259 Public Works Update

Councillor Stoyles provided an update on public works services. Councillor Fry suggested that consideration be given to implementing a program whereby residents would maintain a piece of City property thereby fostering a sense of community pride and ownership.

20-08-260 Capital Works Projects Update

Councillor Stoyles provided an update on various projects.

CORPORATE SERVICES AND ECONOMIC DEVELOPMENT COMMITTEE

20-08-261 Invoices for Approval

Motion – Councillor Antle/Councillor Fry

RESOLVED THAT the following invoices be approved for payment:

1.	57333 NL Inc. (City Days- Virtual Concert)	\$ 5,750.00
2.	Admiralty House Communications (Operating Grant)	\$ 45,000.00
3.	BDO Canada LLP (Final Bill for Audit)	\$ 19,623.60
4.	BDO Canada LLP (Interim Bill for Audit)	\$ 12,109.50
5.	BDO Canada LLP (Professional Services)	\$ 5,104.62
6.	BDO Canada LLP (Professional Services)	\$ 12,420.00
7.	Bell Aliant (Monthly Telephone Service)	\$ 5,655.43
8.	Black & McDonald (Pedestrian Lights Moffat Road)	\$ 11,385.00
9.	Black & McDonald (Pedestrian Lights Moffat Road)	\$ 45,728.80
10.	Central Square Canada Software (ERP Project)	\$ 29,973.94
11.	CFE Holdings Inc. (Guard Rail Repair)	\$ 5,002.50



12.	Chandler (Disinfectant Sprayers)	\$ 8,485.85
13.	City of St. John's (Tipping Fee- July)	\$ 53,409.26
14.	City of St. John's (Tipping Fee- June)	\$ 50,296.37
15.	City of St. John's (Wastewater Flow- April to June)	\$ 176,407.90
16.	City of St. John's (Water Consumption- June)	\$ 229,835.81
17.	Eastern Audio (City Days)	\$ 6,165.00
18.	Harvey & Company Limited (Vehicle Repairs & Inspection)	\$ 30,741.36
19.	HVAC Specialties Inc. (HVAC Filters- Glacier & Summit)	\$ 7,652.10
20.	Kelloway Construction Ltd. (Cleaning Services - July)	\$ 31,013.55
21.	Kelloway Construction Ltd. (Cleaning Services - June)	\$ 31,013.55
22.	McInnes Cooper (Legal Fee)	\$ 7,303.02
23.	McInnes Cooper (Legal Fee)	\$ 31,561.09
24.	McInnes Cooper (Legal Fee)	\$ 43,455.41
25.	Mills & Wright Landscape Architecture (Trails Wayfinding)	\$ 12,008.88
26.	Mount Pearl Paradise Chamber of Commerce (Membership & Business Award Sponsorship)	\$ 7,500.00
27.	Municipal Assessment Agency (Fee - 3rd quarter)	\$ 67,704.00
28.	Murray's Landscape Services (Annual Planting)	\$ 37,536.00

29.	North Atlantic Petroleum (Diesel- July 2020)	\$ 8,656.29
30.	North Atlantic Petroleum (Diesel- June)	\$ 8,522.51
31.	North Atlantic Petroleum (Gas- Depot)	\$ 6,117.28
32.	North Atlantic Petroleum (Gas- Depot)	\$ 5,415.21
33.	PPM-Provincial Pavement Markings Inc (Road Markings)	\$ 59,486.63
34.	St. John's Transportation Commission (Bus Service- June)	\$ 111,747.49
35.	The Masterless Men (City Days-Virtual Concert)	\$ 5,750.00
		\$ 1,235,537.95

Question called. Motion carried unanimously.

20-08-262 Payment Register and Purchase Card Report

The payment register for the period of July 14 – August 13, 2020, totalling \$1,521,845.17, and the purchase card report from June 6 to July 5, 2020, totalling \$12,590.47 were accepted.

20-08-263 Atlantic Mayors Congress  
September 2 - 4

Motion – Councillor Antle/Councillor Fry

RESOLVED THAT approval be granted for Councillor Stoyles to attend the Atlantic Mayors Congress being held in Summerside, PEI, from September 2 – 4, 2020.

Question called. Motion carried unanimously.

COMMUNITY DEVELOPMENT COMMITTEE

20-08-264 Drive-In Movie | School of Rock  
Friday, August 28, 2020

Information was presented on the drive-in movie planned for August 28, 2020.

20-08-265 Canoe and Kayak Program

Information was presented on the canoe and kayak program which will finish on August 28, 2020.

20-08-266 Moffatt Road – Phase 6B (12 lots) & Phase 6C (17 lots) – Prospect Development

Motion – Councillor Fry/Councillor Antle

RESOLVED THAT the subdivision applications by Prospect Development to develop Phases 6B & 6C of the Moffatt Road Subdivision which includes the development of 29 single dwelling lots in two phases be approved and a development permit and subdivision agreement be issued subject to the following conditions:

- Newfoundland Power requirements.
- St. John's Regional Fire Department's requirements.
- Inspection, Finance and Engineering Services requirements.
- Development meeting Moffatt Road Comprehensive Development Scheme 2008 goals, objectives, and policies.
- RSU-3 Use Zone requirements.
- Canada Post requirements.
- Signing of a Subdivision Development Agreement.

It was noted that traffic lights are proposed for the area.

Question called. Motion carried unanimously.

20-08-267 Development Permit Listing | July 13 to August 14, 2020

Motion – Councillor Fry/Councillor Antle

RESOLVED THAT the development permits be approved as presented for the period of July 13 to August 14, 2020.

Question called. Motion carried unanimously.

20-08-268 Building Permit and Occupancy Permit Listing | July 13 to August 14, 2020

Motion – Councillor Fry/Councillor Antle

RESOLVED THAT building permits issued for the period of July 13 to August 14, 2020 showing a total construction value of \$5,010,650.00 be approved, and further that the occupancy permit list be accepted as presented.

Question called. Motion carried unanimously.

NEW BUSINESS

20-08-269 Ross King Memorial Public Library

Councillor Antle advised that curbside service is ongoing at the Library and a webinar on how to use Zoom is scheduled.

20-08-270 Trails

Councillor Antle noted that the City's trails were well maintained and utilized. He extended appreciation to pet owners who are doing a great job picking up after their dogs.

20-08-271 Condolences – Boone

Members of Council recognized the passing of Stan Boone and extended condolences to his wife, Shirley, and family. Mr. Boone was Chief of the Town of Mount Pearl Police Force; his other contributions to the community were acknowledged with much appreciation.

20-08-272 Municipal Mental Health Task Force

Councillor Fry commented on the "Managing Mental Wellness and Covid-19" webinar recently organized by MNL.

20-08-273 Hotel Mount Pearl (Former Site)

Councillor Fry provided an update on the demolition of Hotel Mount Pearl noting that 190 tandem truckloads of debris were removed in 5 days and that there was .01% of asbestos on the tar of the shingles. She advised that no plans have been received for a new development.

20-08-274 School Reopening Plan

Councillor Stoyles commented on the school reopening plan and the impact of the change in the bus capacity limit from 72 to 46 students per bus.

20-08-275 Condolences – Mullett

Councillor Stoyles and Deputy Mayor Locke recognized the passing of Keith Mullett and extended condolences to his family.

20-08-276 Recruitment – CAO

Councillor Stoyles advised that an external firm has been engaged for the recruitment of the CAO position.

20-08-277 Congratulations – Don Kelly

Deputy Mayor Locke extended congratulations to City Inspector Don Kelly who was recently named to the Provincial Hockey Hall of Fame in the Builder Category.

20-08-278 Director of Corporate Services

Deputy Mayor Locke advised that Cassie Pittman is the new Director of Corporate Services. Ms. Pittman served as the Acting Director of Corporate Services since October 16, 2019. He recognized Ms. Pittman's experience as well as her commitment to the City during the past 10 months in the position.

Councillor Stoyles recognized Ms. Pittman's contributions as Acting Director but advised she would have preferred an external recruitment process. She noted that the majority of Council supported the appointment. She will be happy to work with Ms. Pittman in her new role for the next year. She advised she would not be seeking re-election in the September 2021 municipal election.

Deputy Mayor Locke reiterated that it was a majority decision of Council, he extended congratulations to Ms. Pittman again, and looked forward to the continued work that she has been doing.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:25 pm on a motion by Councillor Stoyles and seconded by Councillor Antle.

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Chairperson

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City Clerk