



PUBLIC COUNCIL MEETING MINUTES
September 7, 2021

Minutes of the Regular Meeting of Council held in the Council Chambers on September 7, 2021, at 4:30 pm.

MEMBERS PRESENT

Mayor Dave Aker
Deputy Mayor Jim Locke
Councillor Isabelle Fry
Councillor Bill Antle

STAFF PRESENT

Dana Spurrell, Chief Administrative Officer
Gerry Antle, Director of Infrastructure and Public Works
Jason Collins, Director of Community Development
Stephanie Hynes, Manager of Finance
Brandon Mullins, Marketing & Communications Coordinator
Lisa Warren, Executive Assistant

STAFF ABSENT

Mona Lewis, City Clerk
Cassie Pittman, Director of Corporate Services

Mayor Aker chaired the meeting.

21-09-461 Adoption of Agenda

Motion – Councillor Antle/Councillor Fry

RESOLVED THAT the agenda be adopted as presented.

Question called. Motion carried unanimously.

21-09-462 Adoption of Minutes

Motion – Deputy Mayor Locke/ Councillor Antle

RESOLVED THAT the minutes of the public meeting held August 26, 2021, be adopted as presented.

Errors & Omissions: None noted.

Question called. Motion carried unanimously.

21-09-463 Taxis

Councillor Antle inquired if there was an update on the taxi licenses. Director Collins advised that a review is ongoing, and an update will be available at the next committee meeting.

BUSINESS ARISING/ACTION REPORT

No business arose from the previous minutes. The action report was accepted as presented.

PROCLAMATIONS/PRESENTATIONS

21-09-464 Ovarian Cancer Awareness Week

Mayor Aker signed a proclamation declaring September as Ovarian Cancer Awareness Month in the City of Mount Pearl.

CORRESPONDENCE

None presented.

COMMITTEE REPORTS

COMMUNITY DEVELOPMENT COMMITTEE

21-09-465 Variance Request - 5 Kelburn Place

Motion – Councillor Fry/Councillor Antle

RESOLVED THAT an application for an accessory building that includes a 10% variance to the maximum allowable floor area of 61.325m² (660ft²) at 5 Kelburn Place be approved and a Development Permit be issued subject to Section 6.2, Accessory Buildings, of the Mount Pearl Development Regulations 2010, and subject to the conditions set out by the Department of Community Development.

Question called. Motion carried unanimously.

21-09-466 Development Permit List | August 23 – September 3, 2021

Motion – Councillor Fry/Councillor Antle

RESOLVED THAT the presented development permits be approved for the period of August 23 – September 3, 2021.

Question called. Motion carried unanimously

21-09-467 Building Permit and Occupancy Permit Listing | August 23 – September 3, 2021

Motion – Councillor Fry/Councillor Antle

RESOLVED THAT building permits issued for the period of August 23 – September 3, 2021, showing a total construction value of \$1,106,900.00, be approved, and further that the occupancy permit list be accepted as presented.

Question called. Motion carried unanimously.

CORPORATE SERVICES AND ECONOMIC DEVELOPMENT COMMITTEE

21-09-468 Invoices for Approval

Motion – Councillor Antle/Councillor Fry

RESOLVED THAT the following invoices be approved for payment:

1	City of St. John's <i>July 2021 Tipping Fees</i>	\$ 48,338.44
2	City of St. John's <i>July 2021 Water Consumption</i>	\$ 247,643.21
3	ESRI Canada <i>Government Enterprise License Sept 27, 2021 - Sept 26 2022</i>	\$ 37,582.00
4	Fast Signs <i>Refurbishment of Donovans Signage</i>	\$ 8,337.50
5	Fireside Catering <i>Seniors Dinner - 90 People</i>	\$ 5,772.00
6	MVT Canadian Bus <i>July 2021 Gobus Cost</i>	\$ 37,425.51

7	Rise and Shine Nursery <i>Hanging Flower Baskets</i>	\$ 24,338.49
8	Saunders Equipment <i>Garbage Cart Wheels</i>	\$ 8,427.23
9	St. John's Transportation Commission <i>July 2021 Transit Service Cost</i>	\$ 101,960.21
10	Woodland Nurseries <i>City Landscaping - Flowers</i>	\$ 5,117.50
	Total	\$ 524,942.09

Question called. Motion carried unanimously.

21-09-469 Payment Register

The payment register for the period of August 20 - 31, 2021, totalling \$2,948,432.90, was accepted as presented.

21-09-470 Tax Deferral – Low Income Earners

Motion – Councillor Antle/Councillor Fry

RESOLVED THAT the following tax deferrals be approved in accordance with Council's policy for low-income earners:

Account #	Amount Deferred
5535	\$1,161.56
6261	\$1,388.76

Question called. Motion carried unanimously.

21-09-471 Change Order - RFP-21-015 Professional Services in Relation to the Development and Delivery of a Workplace Conflict Management Mode

Motion – Councillor Antle/Councillor Fry

RESOLVED THAT a change order for RFP-21-015, professional services in relation to the development and delivery of a Workplace Conflict Management Mode, be approved at a cost of \$8,600.00 (plus HST).

Question called. Motion carried unanimously.

21-09-472 Façade Improvement Application

Motion – Councillor Antle/Councillor Fry

RESOLVED THAT a façade improvement grant be approved for Compounding Wellness Sterile Lab, 48 Commonwealth Avenue, in the amount of \$9,000.00 in accordance with the criteria outlined in the program guidelines.

Question called. Motion carried unanimously.

21-09-473 2021 Mid-year Financial Update

For the information of the public, the 2021 mid-year financial update was presented.

INFRASTRUCTURE AND PUBLIC WORKS COMMITTEE

21-09-474 2021 Asphalt and Concrete Services – Updates and Change Orders

Motion – Deputy Mayor Locke/Councillor Antle

RESOLVED THAT the following change orders for the 2021 Asphalt and Concrete Services contract be approved:

1. The original contract recommendation was approved in the amount of \$570,713.95, and a small budget shortfall was identified. With this shortfall, it had been planned to issue a negative Change Order for (\$20,883.21) to reduce the value of the contract and ensure within available budget. Upon further review of the available funding to transfer, it was confirmed that there was sufficient funding to not require the negative Change Order and to complete the work as tendered.
2. The existing crosswalk at Mary Queen of the World School is being replaced. As part of this replacement, Black and McDonald recommended the control box be located on the school side of Topsail Road, and therefore bollards were required. This will save on running power or additional conduit across Topsail Road but requires approval, as it was not in the tender. The change order required for this is \$2,760.00. This money would come from the \$100,000 capital funding for Traffic Lights, where there is budget available.

3. Munden Drive has had several reports of trips hazards identified by the public. Upon a reassessment of the area, several trip hazards have been identified. It is recommended that a change order in the amount of \$5,000.00 to complete additional repairs on Munden Drive be approved. There is no change in scope as a part of this change order. There is available budget remaining within the 2021 Asphalt and Concrete Services funding to complete this work.
4. Newfoundland Power submitted a QAF (Quote Acceptance Form) to perform the power transfer to the new poles in the area of Mary Queen of the World School on Topsail Road. The QAF quotes an hourly rate and an estimated 4-8 hours. The estimated total is \$1,400.00 to \$2800.00.

Question called. Motion carried unanimously.

21-09-475 2021 Street Markings – ‘Parking Lot Line Painting’

Motion – Deputy Mayor Locke/Councillor Antle

RESOLVED THAT approval be granted to reallocate the summer line markings budget to complete the following parking lots at an approximate cost of \$64,800.00:

- Team Gushue Sportsplex: Complete line painting in its entirety.
- Summit Centre/Glacier/Library: Complete line painting in its entirety.
- Ruth Avenue Sportsplex: Paint directional arrows as a minimum.
- Gloria Pearson Community Centre: Complete line painting in its entirety.

Question called. Motion carried unanimously.

21-09-476 Design Build Services – Badcock Place Reconstruction Request for Change Order #5 and Request for Change Order # 6 (Driveway Replacement at Civic #5)

Motion – Deputy Mayor Locke/Councillor Antle

RESOLVED THAT the following change orders be approved for the Badcock Place Reconstruction project:

- | | |
|--------------------------------|-----------------------------|
| RCO # 5 (time and material) | - \$4,390.00 (HST included) |
| RCO # 6 (driveway replacement) | - \$1,150.00 (HST included) |

Question called. Motion carried unanimously.

21-09-477 Topsail Road Asphalt Renewal 2021 – Request for Change Order #1

Motion – Deputy Mayor Locke/Councillor Antle

RESOLVED THAT the following change order be approved for the Topsail Road Asphalt Renewal project:

Change order # 1 - \$19,364.85 (HST included)
(Installation of a catch basin at Corisande Drive and Clyde Avenue intersection)

Question called. Motion carried unanimously.

21-09-478 Public Works - Status Updates

Deputy Mayor Locke provided an update on public works services.

21-09-479 Capital Project - Status Updates

Deputy Mayor Locke provided an update on various projects.

21-09-480 Facility Maintenance – Status Updates

Deputy Mayor Locke provided an update on facility maintenance.

NEW BUSINESS

21-09-481 Labour Day Weekend

Councillor Fry thanked city staff for the great work they do and wished them a happy Labour Day.

21-09-482 807 Mount Pearl Cadets Registration

Councilor Fry advised that registration for the 807 Mount Pearl Air Cadets is taking place for ages 12 to 18 online at www.canada.ca/join-cadets.

21-09-483 U13 Boys and Girls Soccer

Councillor Fry extended congratulations to the Mount Pearl U13 Boys and the Mount Pearl U13 Girls Soccer teams on winning the gold medal.

21-09-484 Andrew Hynes – Special Olympics

Councillor Fry congratulated Andrew Hynes on being selected as a torch bearer for the 2022 Special Olympics being held in Russia.

21-09-485 Back to School

Councillor Fry wished students and teachers a safe and successful school year. She also advised motorists to keep a look out for the children on city streets.

21-09-486 Tim Horton's Smile Cookie Campaign

Councillor Fry encouraged residents to buy a smile cookie at Tim Horton's from September 13 to 19 to help support the local charity, Rainbow Riders.

21-09-487 Seniors Program

Councillor Antle advised that registration for the Seniors Independence programs will be starting Thursday, September 9, 2021.

21-09-488 City Employee Retirement

Councillor Antle congratulated Ernie Sharpe, an employee with the city for 30 years, a happy retirement.

21-09-489 Hurricane Larry

Mayor Aker advised that the City was taking the necessary precautions in anticipation of the forecasted hurricane.

21-09-490 Welcome Staff

Mayor Aker welcomed staff attending today's public council meeting, Lisa Warren, Executive Assistant, Stephanie Hynes, Manager of Finance and Brandon Mullins, Marketing and Communications Coordinator.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:16 pm on a motion by Councillor Fry and seconded by Deputy Mayor Locke.

Chairperson

Executive Assistant