



PUBLIC COUNCIL MEETING MINUTES

March 22, 2022

Minutes of the Regular Meeting of Council held in Council Chambers on March 22, 2022, at 4:30 pm.

MEMBERS PRESENT	STAFF PRESENT
Mayor Dave Aker	Dana Spurrell, Chief Administrative Officer
Deputy Mayor Nicole Kieley	Jason Collins, Director of Community Development
Councillor Jim Locke	Gerry Antle, Director of Infrastructure and Public Works
Councillor Isabelle Fry	Cassie Pittman, Director of Corporate Services
Councillor Bill Antle	Stacey Pratt, Legislative Officer/City Clerk
Councillor Chelsea Lane	Arlene Mullins, Executive Assistant
Councillor Mark Rice	

Mayor Aker chaired the meeting.

22-03-127 Adoption of Agenda

Motion – Councillor Fry/Councillor Locke

RESOLVED THAT the agenda be adopted as presented.

Question called. Motion carried unanimously.

22-03-128 Lands Acknowledgement

Read by Mayor Aker

22-03-129 Adoption of Minutes

Motion – Councillor Antle/Councillor Lane

RESOLVED THAT the minutes of the public meeting held February 15, 2022, be adopted.

Errors & Omissions: None noted

Question called. Motion carried unanimously.

BUSINESS ARISING None arising

ACTION REPORT

The action report was accepted as presented.

PROCLAMATIONS/PRESENTATIONS

22-03-130 Purple Day Proclamation – March 26, 2022

Mayor Aker signed a proclamation declaring March 26, 2022, as Purple Day for Epilepsy in the City of Mount Pearl.

Councillors Lane and Antle spoke of their support and personal experiences.

CORRESPONDENCE None presented.

COMMITTEE REPORTS

INFRASTRUCTURE AND PUBLIC WORKS COMMITTEE

22-03-131 Floor Mat Supply and Exchange Service - TP-22-001 – Contract Recommendation

Motion: Councillor Fry/Councillor Rice

RESOLVED THAT, the contract for Floor Mat Supply and Exchange Service TP-22-001 be awarded to the lowest qualified bidder, Canadian Linen and Uniform Service Co, for the bid amount of \$17,810.31 (HST included) for the period of April 1, 2022, to March 31, 2025, with the right to extend the Contract by increments of one (1) year for a period of up to no more than two (2) years.

Question called – Motion carried unanimously

Discussion

Councillor Antle asked if the city could do this work internally considering there was only one bid.

The IPW Director noted this type of service could not be done internally with city equipment and that the service was a reasonable value.

Council referred the matter to IPW to look at other jurisdictions, outside the province, to see if the pricing was comparable noting that a benchmark is not available with a sole bid and the tendering process is meant to be competitive.

22-03-132 Pest Control Services - TP-22-005 - Contract Recommendation

Motion: Councillor Fry/Councillor Rice

RESOLVED THAT, the contract for Pest Control Services TP-22-005 be awarded to the lowest qualified bidder, Rentokil Pest Control Canada, for the bid amount of \$13,133.00 (HST included) for the period of May 1, 2022, to April 30, 2025, with the right to extend the Contract by increments of one (1) year for a period of up to no more than two (2) years.

Question called – Motion carried unanimously

22-03-133 Glacier & Gloria Pearson Community Centre - Card Access Installation

Motion: Councillor Fry/Councillor Rice

RESOLVED THAT, approval be given to proceed with the Card Access work via the Locksmithing Service Contract with Armour Lock & Safe for the total sum of \$65,845.53 (HST Included) and FURTHER THAT, approval be given to proceed with the electrical work required for this project via the Electrical Services Contract with Pro Circuit Electrical for the total sum of \$14,651.55 (HST Included).

Question called – Motion carried unanimously

22-03-134 Clothing Issue Request for Proposals Agreements - End Dates Approaching – RFP18-046A (Group D) and RFP18-046B - Request for Contract Extension

Motion: Councillor Rice/Councillor Fry

RESOLVED THAT, approval be given to extend the two agreements with Campbell's Ship Supplies: RFP18-046A – Group D for steel-toed rubber boots, and RFP18-046B for high-vis safety shirts, for an additional year, to March 24 and May 28, 2023, respectively, as per the terms of these agreements.

Question called – Motion carried unanimously

22-03-135 North of Topsail Road Development Project Update

Motion: Councillor Rice/Councillor Fry

RESOLVED THAT, approval be given to the CBCL Kenmount Hill Analysis Engineering Services Proposal, as a sole source based on continuing services, for the amount of \$17,388 (HST Included).

Question called – Motion carried unanimously

Discussion

Council noted that this is one of the remaining undeveloped areas in the City and expressed their enthusiasm. The IPW Director noted that this will be one more piece in getting this area ready for development and will help to determine future infrastructure needs.

22-03-136 Operational Updates

Councillor Rice provided an update on operations noting the ongoing pothole and manhole repairs, preparation of annual maintenance tenders as well as tenders for 2022 fleet purchases, and continuing maintenance for the Summit pool, splashpad and slide.

22-03-137 Capital Projects – Status Updates

Councillor Rice provided an update that the RFP for the Civic Centre was underway and noted that Design Build Request for Proposals for the ICIP projects were also underway. He also reported construction for the Smart Accessible Playground is scheduled to resume in May 2022 and is scheduled for completion on August 5, 2022.

Councillor Fry noted that the Owner's Advisor RFP for the Civic Centre has been finalized and issued.

COMMUNITY DEVELOPMENT COMMITTEE

22-03-138 Pool Chemicals Pricing Recommendation (Calcium, Sodium, Chlorine)

Motion: Councillor Lane/Councillor Antle

RESOLVED THAT, approval be given to accept the price increase from Clearwater Pools, temporarily, while longer term options are being assessed. The price increases

are noted as:

Sodium Bicarb	25kg bags	\$24.32 to \$29.98/bag	annual increase \$2,264.00
Calcium	20 kg bags	\$19.95 to \$25.24/bag	annual increase \$1,322.00
Chlorine	3.6 l bottles	\$5.04 to \$6.65/bottle	annual increase \$ 220.00

The total increase to the annual budget is \$3,806.

Question called – Motion carried unanimously

Discussion

Mayor Aker asked for the total annual value of the contracts. The CD Director noted he would bring the total numbers for the yearly contract back to Council for the next meeting.

22-03-139 Summer Day Camp & Park Patrol Positions

For the information of the public, the summer employment application for Summer Day Camp and Park Patrol is available on the City's website. Closing date for applications is April 8, 2022.

Discussion

The CD Director noted that Summer Day Camp operations will be closer to what was experienced pre-pandemic and highlighted that a large number of applications for positions had been received.

22-03-140 Focus on Youth Awards 2022

The public was invited to visit the City's website to view the nomination forms for the Focus on Youth Awards 2022. The forms must be submitted electronically, by Friday, April 15th. For more information about the Awards or the nomination process, please contact Rosie Stead, Community Events Coordinator at rstead@mountpearl.ca

22-03-141 Development Permit List – March 7 - 18, 2022

Motion – Councillor Antle/ Councillor Lane

RESOLVED THAT, the following development permit list for March 7- March 18, 2022, be approved as presented:

Community Development Department – Planning Division
Development Permit List
March 7 - 18, 2022

<u>Development Permit #</u>	<u>Date of Issue</u>	<u>Company/Name</u>	<u>Type of Use</u>	<u>Civic Address</u>
DP21-0725	March 11, 2022	Big Cheese Pizza	Change of Use Lounge Use	29-33 Commonwealth Avenue
DP22-0044	March 18, 2022	-	Home Office	18 Leger Crescent
DP21-0730	March 18, 2022	Donna's Daycare	Renovations and Site Work	1010 Topsail Road
DP21-0608	March 18, 2022	Atlantic Planning & Management Limited (North Atlantic)	Building Relocation & Additional Propane Tanks	23 Kyle Avenue

Question called – Motion carried unanimously

Discussion

Mayor Aker questioned why a company/name was not provided for the second permit and noted that Council should be aware of who the permit has been issued to. The CD Director to investigate and bring back to Council.

22-03-142 Building & Occupancy Permit Listing | March 7 – March 18, 2022

Motion – Councillor Antle/Councillor Lane

RESOLVED THAT, the building permits issued for the period of March 7 to March 18, 2022, showing a total construction value of \$7,465,400.00 be approved, and further that the occupancy permit list be accepted as presented.

Question called – Motion carried unanimously

CORPORATE SERVICES AND ECONOMIC DEVELOPMENT COMMITTEE

22-03-143 Invoices for Approval

Motion – Councillor Locke/Deputy Mayor Kielely

RESOLVED THAT, the following invoices be approved for payment:

1	Avalon Salt & Oil 1,797.94 Tonnes of Road Salt	\$ 224,606.76
2	BDO 2021 Audit Costs	\$ 20,213.55
3	Dehumidified Air Services Parts for Seresco Unit	\$ 5,288.91
4	Grand Concourse Authority Member Contributions to 2022 Overhead Expenses	\$ 7,784.45
5	Harvey & Co. Vehicle Repairs	\$ 8,199.13
6	Mount Pearl Paradise Chamber of Commerce 2022 Chamber Membership	\$ 5,000.00
7	My Zone Health COVID 19 Rapid Tests	\$ 16,026.19
8	North Shore Roofing Summit Centre Roof Repairs - Progress Payment #1	\$ 105,999.23
9	Recreonics Starter Block Platforms - Aquatics	\$ 13,954.05
10	Spartan Fitness Accessible Fitness Equipment	\$ 6,093.85
	Total	\$ 413,166.12

Question called – Motion carried unanimously

Discussion

Councillor Locke noted that the item #7 provided rapid tests to employees to keep them safe and to ensure the city was able to maintain its level of service.

The IPW Director noted that item #1 reflected a purchase of road salt and was not indicative of use which has been higher than normal.

22-03-144 Payment Register and Purchase Card Report

For the information of Council, the following payment register for March 3 to 10, 2022 totaled \$1,839,534.30 and the purchase card report for January 26 – February 28, 2022 totaled \$445,797.21

22-03-145 Motion to Amend Rules of Procedure – Posting of Public Council Meeting Minutes

Motion: Deputy Mayor Kieley/Councillor Locke

RESOLVED THAT, in accordance with section 4.30 of the Rules of Procedure the following amendments to the City of Mount Pearl's Rules of Procedure are adopted:

- under Section 4.6 of the Rules of Procedure delete “following completion with a statement to the effect that such minutes are not the official transcript, which can only be provided following their adoption at the next meeting of Council.” and replace with “following their adoption at a public meeting of Council.”.

The section would then read: “Minutes of the Public Council Meeting will be placed on the City's website within three (3) working days following their adoption at a public meeting of Council.”

- Throughout the Rules of Procedure, make any secondary/grammatical edits required to effectively incorporate the changes described under 1 above.
- Throughout the Rules of Procedure, make any other correction/formatting required edits that may be identified, i.e. typos, and which do not alter any intent of the current Rules of Procedure.

The purpose of this amendment is to ensure that the public is presented with an accurate and complete set of council minutes from the respective public council meeting in a timely manner.

Question called - motion carried unanimously.

Discussion

The Mayor noted that the intention of the minutes was not to be verbatim, but to record the intentions of Council and, therefore, the accuracy of those minutes was important.

The City Clerk noted that errors or omissions in draft minutes are possible and could create a risk if they are acted upon. The City Clerk advised that the revised practice would be in line with other municipalities.

The CAO noted that administratively to ensure reference to any regulations or legislation is properly vetted and accurate does take a few days. The CAO advised that draft minutes will be posted with the agenda as soon as possible.

Councillor Fry asked if the minutes could be posted directly after a meeting with a caveat stating they were draft only. She noted that she would like the minutes posted in a timelier manner.

Motion: Councillor Fry

RESOLVED THAT where practical and possible draft minutes will be posted to the city website as soon as possible following a public council meeting to ensure transparency

Question called - motion carried unanimously.

22-03-146 RFP – Waterford River Commercial Kiosk Design

Motion: Deputy Mayor Kieley/Councillor Locke

RESOLVED THAT, approval be given to award the Waterford River Commercial Kiosk Design RFP to Fougere Menchenton in the amount of \$13,020 (HST not included)

Question called - motion carried unanimously.

22-03-147 RFP – City Centre Gateway Signage Design

Motion: Deputy Mayor Kieley/Councillor Locke

RESOLVED THAT, approval be given to award the City Centre Gateway Signage Design RFP to Mills & Wright in the amount of \$13,345 (HST not included)

Question called – motion carried with Councillors Fry and Lane voting against the motion.

Discussion

Councillors Fry and Lane did not support the design cost for signage at this time and felt the funds could be utilized elsewhere in the current year.

Deputy Mayor Kieley noted that the design cost is not over or above the budget that has already been approved by Council.

The CSED Director noted that the signage would give identity to the area and was intended to draw in visitors and businesses through branding and a demonstrated effort. The CSED Director also noted that the signage concepts will be brought for public consultation and input.

NEW BUSINESS

22-03-147 Tailgate Party – March 19, 2022

Deputy Mayor Kieley attended the tailgate party at the Team Gushue Complex with other members of Council and their families. She thanked those that organized the event and those that came out to join in the festivities.

22-03-148 Mount Pearl Soccer Association – 50th Anniversary

Deputy Mayor Kieley attended the 50th Anniversary of the MPSA March 21st with other Council members. She noted the presence of some of the founding members of the association as well as newer members at the event. She appreciated and thanked the association for the mentorship and support that they have provided in the community in the last 50 years.

Councillor Rice offered congratulations to the MPSA and noted that his children played soccer in the city and it was an important part of their development.

22-03-149 Hackathon March 25 – 27, 2022

Deputy Mayor Kieley noted that 19 teams and 56 participants across Newfoundland and Labrador would be participating virtually in the Hackathon events and noted that the event would have a solution-based focus on business recovery coming out of the pandemic.

22-03-150 Condolences

Councillor Antle offered condolences to the families of Brian Maloney and Roger O'Neil.

22-03-151 Ukraine Benefit Concert April 8, 2022

Alex Taylor of Mount Pearl will be hosting a benefit concert for Ukraine at St. Mary's Church on Craigmillar Avenue at 7 pm. Please call 691-4020 for tickets.

22-03-152 Community Supper

Councillor Rice noted that the Community Supper was still ongoing at the Church of the Good Sheppard every second Wednesday. He offered thanks to Scott Hillier for the great work that he has been doing within the community.

22-03-154 Focus on Youth awards.

Councillor Rice wanted to encourage residents to nominate youth and recognize the youth who are helping to build our community.

22-03-155 St. Peter's Jr. High Boys Basketball

Councillor Lane congratulated the St. Peters Jr. High boys' Grade 8 basketball team for their win of the silver medal at the provincial championship and the St. Peters Jr. High boys' Grade 7 basketball team who are this year's provincial champions.

22-03-156 Earth Day E-Waste - Admiralty House April 23, 2022

Councillor Lane advised that there was an E-Waste drop of at 365 Old Placentia Road where electronic waste could be dropped off for recycling. She noted that anything that plugs in, has a circuit board or uses batteries can be dropped off.

Councillor Locke wanted to acknowledge Ryan Easton who was recently featured on NTV for his recycling efforts and who will be hosting the free e-waste collection event at Admiralty House on April 23rd from 10 am to 3 pm.

22-03-157 Mental Health Taskforce Webinar

Councillor Fry noted the next webinar on March 24th will have a focus on municipal leaders and staff.

22-03-158 World Downs Syndrome day March 21, 2022

Councillor Fry wanted to acknowledge World Downs Syndrome Day and its recognition of a distinct culture within a culture for those gifted with an extra chromosome. Councillor Fry also wanted to acknowledge those who celebrate this day and who have touched her life.

22-03-159 Chevrolet Good Deeds Cup

Councillor Locke attended the event with other Council members and noted the Kenny's Pond Kings were regional finalists and were up for the \$100,000 prize. He also noted that on March 26th an email vote counts up to 10 times. He also that this was in support of the Association of New Canadians.

22-03-160 Seniors Independence Group

Councillor Locke was happy to attend a gathering of the senior's group and bring greetings on behalf of Council. He noted it was the first time in 2 years that the seniors gathered and that it was nice to see them out and enjoying themselves.

22-03-161 Mount Pearl Jr. Blades

The Mayor wanted to acknowledge the Mount Pearl Jr. Blades who are currently 1:1 with the Bay Roberts CBN Stars and the series will continue in both Bay Roberts and Mount Pearl this weekend. Mayor wanted to wish both teams good luck.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:15 pm on a motion by Councillor Rice and seconded by Councillor Fry.

Chairperson

City Clerk