



**PUBLIC COUNCIL MEETING MINUTES  
November 29, 2022**

Minutes of the Regular Meeting of Council held in Chambers on November 29, 2022, at 4:30 pm.

MEMBERS PRESENT	STAFF PRESENT
Mayor Dave Aker	Dana Spurrell, Chief Administrative Officer
Deputy Mayor Nicole Kieley	Cassie Pittman, Director of Corporate Services
Councillor Isabelle Fry	Glen Dollimount, Director of Public Works
Councillor Chelsea Lane	Jason Collins, Director of Recreation & Community Safety
Councillor Jim Locke	Matthew Jones, Manager of Facilities Maintenance
Councillor Bill Antle	Stacey Pratt, Legislative Officer/City Clerk
	Arlene Mullins, Executive Assistant
Absent	Absent
Councillor Mark Rice	Gerry Antle, Director of Planning, Engineering & Development

**Mayor Aker chaired the meeting.**

22-11-648 Adoption of Agenda

Motion – Deputy Mayor Kieley/Councillor Antle

RESOLVED THAT the agenda be adopted as presented.

Question called. Motion carried unanimously.

22-11-649 Lands Acknowledgement

Read by Mayor Aker

22-11-650 Adoption of Minutes

Motion –Councillor Lane/Councillor Locke

RESOLVED THAT the minutes of the public meeting held November 15, 2022 be adopted

Errors & Omissions:

Question called. Motion carried unanimously.

BUSINESS ARISING - none

ACTION REPORT

The action report was accepted as presented.

PRESENTATIONS – None presented

PROCLAMATIONS – None presented

CORRESPONDENCE - None presented.

COMMITTEE REPORTS

PLANNING, ENGINEERING AND DEVELOPMENT

22-11-651 Summit Centre – Summit Pool Water Chemistry Controllers

Motion: Councillor Fry/Deputy Mayor Kieley

RESOLVED THAT, the contract for the Supply and Delivery of Pool Water Chemistry Controllers be awarded to the lowest qualified bidder, Water & Ice North America for the total of \$79,751.52 (HST Included).

Question called – Motion carried unanimously

Councillor Locke asked for clarification on whether these had been replaced previously. The Manager of Facilities Maintenance advised the controllers were the original to the system when it was installed. He noted the new controllers were more advanced and allowed for remote monitoring and more precise correction of imbalances.

22-11-652 Summit Centre – Emergency Lighting Generator

Motion: Councillor Fry/Deputy Mayor Kieley

RESOLVED THAT, the contract to supply and install a new generator unit at the Summit Centre be awarded to Pro Circuit Electrical, via the Electrical Service Contract, for the total sum of \$129,916.56 (HST Included).

Question called – Motion carried unanimously

Councillor Antle asked for clarification on why the unit was not ordered and installed immediately following the issue in 2020. The Manager of Facilities Maintenance reported that the delay was due to COVID-related issues and, in the interim, a rental unit was used.

21-11-653 Building & Occupancy Permit Listing | November 14 – November 25, 2022

Motion: Councillor Fry/ Deputy Mayor Kielely

RESOLVED THAT, the building permits issued for the period showing a total construction value of \$449,950.00 be approved, and further that the occupancy permit list be accepted as presented.

Question called – Motion carried unanimously.

21-11-654 Development Permit Listing | November 14 – November 25, 2022

Motion: Councillor Fry/ Deputy Mayor Kielely

RESOLVED THAT, the following development permit be approved as presented for the period of November 14 – November 25, 2022:

<u>Development Permit #</u>	<u>Date of Issue</u>	<u>Company/Name</u>	<u>Type of Use</u>	<u>Civic Address</u>
DP22-0510	November 9, 2022	French's Automotive Repair	Interior Renovations to Existing Building	250 Park Avenue
DP22-0535	November 9, 2022	Kongsberg Maritime Canada Ltd.	Subdivision of Land	142 Glencoe Drive

Question called – Motion carried unanimously

22-11-655 Facilities Maintenance & Capital Projects Update

Councillor Fry provided the following update on facilities maintenance:

- Installation of new perimeter-based parking lot lighting is ongoing at the Summit Centre, Reid Centre, Library & Glacier.
- In early November, the City Celebrated two years of continuously heating both Summit Centre Pools solely through availing of recovered energy from the Glacier Eco-Chill System, resulting in annual savings of approximately \$65,000.00.

Councillor Locke noted the environmental savings related to the pool heat and along with the rest of council extended thanks to the Manager of Facilities Maintenance for his work on this project. Councillor Antle requested that PED provide the initial cost of the system so that the exact return on the investment could be highlighted.

Councillor Fry also provided an update on the following capital project:

- Pedestrian Underpass Repairs, Old Placentia Road – approximately 50% complete. Expected completion January 6, 2023, pending weather

#### RECREATION AND COMMUNITY SAFETY

##### 22-11-656 Association for the Arts in Mount Pearl | 2022 Operating Grant

Motion: Councillor Antle/Councillor Lane

RESOLVED THAT, approval be given to release the 2022 operating grant in the amount of \$10,000.00 based on the current MOU with the City and future activity plans for the Association.

Question called – Motion carried unanimously

##### 22-11-657 Pool Chemicals Pricing/Bulk Chlorine

Motion: Councillor Antle/Councillor Lane

RESOLVED THAT, the price increase from Bilroc (Rockwater) be approved and the existing contract be amended to reflect the same.

Question called – Motion carried unanimously

#### **Mayor declared a conflict of interest and left the meeting at 4:42 pm**

##### 22-11-658 Bookkeeping Services ( Seniors Independence Group, Admiralty House Museum, Park Place)

Motion: Councillor Antle/Councillor Lane

RESOLVED THAT, the City continue with the services of Kimberly Sinnott Bookkeeping and enter into a new three- year contract to provide bookkeeping services for Senior's Independence Group, Admiralty House Museum and the Park Place Community Centre, for three years starting on November 1, 2022 and concluding on October 31, 2025, keeping in mind that the Park Place bookkeeping services could be null and void once the new Civic (Community) Centre opens.

Question called by the Deputy Mayor – Motion carried unanimously with the Mayor abstaining from voting due to a conflict of interest.

**The Mayor returned 4:45 pm**

22-11-659 Snow Clearing Regulations | Winter Parking Ban on City Streets and City Owned Land  
 December 1, 2022 – March 31, 2023

Councillor Antle noted for the information of the public, that the snow clearing regulations will come into effect December 1, 2022 through to March 31, 2023 inclusive. An unattended vehicle is not permitted to be parked on any street or City-owned land within the City between the hours of 1:00am to 8:00am. For further information including fine amounts, visit the City website.

22-11-660 Breakfast with Santa, December 18, 2022

Councillor Lane noted for the information of the public, that the breakfast with Santa will take place at the Reid Centre on December 18 from 9 am to 11 am. Tickets are \$5 each and free for children under 2 yrs. Tickets will go on sale through Eventbrite on Wednesday, December 7<sup>th</sup>.

CORPORATE SERVICES AND PUBLIC WORKS

22-11-661 Invoices for Approval

Motion: Councillor Locke/Deputy Mayor Kieley

RESOLVED THAT, the following invoices be approved for payment:

1	<b>Canadian AV</b> AV for Oktoberfest 2022	\$ 5,517.91
2	<b>Canadian AV</b> AV for City Days 2022	\$ 11,496.40
3	<b>City of St. John's</b> August 2022 Tipping Fees	\$ 41,491.54
4	<b>City of St. John's</b> September 2022 Tipping Fees	\$ 51,870.92
5	<b>City of St. John's</b> November 2022 Regional Fire Fee	\$ 451,179.42
6	<b>Construction Signs</b> 369 Traffic Cones	\$ 7,107.86
7	<b>Harvey &amp; Company</b> Repairs to Loader Garbage Truck	\$ 40,651.21
8	<b>Ignite Technology</b> IT Security Billing 2022-2023	\$ 41,400.00
9	<b>McInnes Coper</b> Professional Legal Fees	\$ 7,398.48
10	<b>McInnes Coper</b> Professional Legal Fees	\$ 10,856.00

11	<b>McInnes Coper</b> Professional Legal Fees	\$ 18,900.48
12	<b>McInnes Coper</b> Professional Legal Fees	\$ 25,649.60
13	<b>McInnes Coper</b> Professional Legal Fees	\$ 36,304.35
14	<b>McInnes Coper</b> Professional Legal Fees	\$ 37,244.48
15	<b>MVT Canadian Bus</b> October 2022 Go Bus Transit Fees	\$ 45,328.72
16	<b>St. John's Transportation Commission</b> October 2022 Metrobus Transit Fees	\$ 99,234.33
17	<b>The Idea Factory</b> Mount Pearl City Days Video	\$ 35,075.00
18	<b>Thomas Cooper</b> Strategic Planning Process 2022	\$ 13,656.25
19	<b>Triware Technologies</b> 5 HP Probooks	\$ 7,178.88
	<b>Total</b>	<b>\$ 987,541.83</b>

Question called – Motion carried unanimously.

22-11-662 Payment Register

For the information of Council, the following payment register for November 9 – November 23, 2022, totaled \$ 305,187.98.

Councillor Fry asked for clarification on whether there was duplication of an amount for the same vendor on the payment register and on the invoices for payment. The CS Director noted the amount was not a duplicate but was included in invoices for approval because the amount exceeded the threshold and required ratification for the purchase.

22-11-663 Notice of Motion – Council Remuneration and Reimbursement Regulations

Councillor Locke gave notice that in accordance with section 39 of the City of Mount Pearl Act, he would, at a regular meeting of council move to amend the text of the city’s Council Remuneration and Reimbursement Regulations that, if enacted, will:

1. Add at the end of subsection 2.4 “, and includes Maternity and Parental Leave”
2. Add an additional subsection under section 2:

“2.8 “Maternity and Parental Leave” means a Leave of Absence automatically approved by Council upon notice from the requesting Councillor which can begin following 6 months of

pregnancy (where the Councillor is the pregnant individual) or at the birth or adoption of a child(ren)

- a) to a maximum of 61 weeks total, inclusive of the permitted, less than 3-month, absence allowed for under the City of Mount Pearl Act;
- b) where such notice is given as soon as possible prior to the commencement of the leave and, outside of an emergency, no less than two (2) weeks prior to the commencement of the leave; and
- c) where such notice is accompanied by a certificate from a medical practitioner or nurse practitioner stating the estimated birth date.

3. Throughout the Council Remuneration and Reimbursement Regulations, make any secondary/grammatical edits required to effectively incorporate the changes described under 1 and 2 above.

4. Throughout the Council Remuneration and Reimbursement Regulations, make any other correction/formatting required edits that may be identified, i.e., typos, and which do not alter any intent of the current Council Remuneration and Reimbursement Regulations.

The purpose of this amendment is to ensure that the City of Mount Pearl supports accessibility, diversity, and the inclusion and dignity of all people. The amendment will also remove the need to obtain the discretionary approval of council prior to taking maternity or parental leave which approval would present a gap to full inclusivity, diversity and inclusion.

22-11-664 2023 Public Council Meeting Calendar

Motion: Deputy Mayor Kieley/Councillor Locke

RESOLVED THAT, the 2023 Public Council meeting calendar be approved as presented.

Question called – Motion carried unanimously

22-11-665 Tender for Snow Clearing Services – TP-22-032

Motion: Deputy Mayor Kieley/Councillor Locke

RESOLVED THAT, TP-22-032 Tender for Snow Clearing Services be awarded to the lowest qualified bidder, Farrell's Excavating Ltd., for the bid amount of \$531,875.00 (HST included) per year.

Question called – Motion carried unanimously

The Mayor noted the tender amounted to a contingency to ensure continuity of service levels. The PW Director stated that this was a large part of the City's contingency plan and noted that his team would meet with the contractor to provide expectations on the level of service, as well as provide specific snow clearing routes. The PW Director clarified that the bid amount was based on the city's average annual use of equipment and confirmed that the amount was not a given expenditure but would be used as needed.

22-11-666 Public Works Status Report

Deputy Mayor Kieley provided an update on the status of ongoing public works such as:

- Work is underway on the Christmas Parade Float, Christmas lighting for City Hall and St. David's Park.
- Urban Forestry Plan - Phase # 1 – Tree and Shrub Planting – 71/81 trees have been planted, the remaining 10 trees and all shrubs will be planted early spring of 2023.
- Team Gushue ice rink is completed and ready for use, and liners for the other two ice rinks were received on November 22, 2022 and will be installed soon.
- Asphalt, curb, sidewalk, and catch basin repairs have been completed for 2022 summer season, and unanticipated emergency repairs that may arise throughout the winter season will be addressed.
- Snow markers are being put in place for identified areas at high risk for winter curb and lawn damage.
- Individual pre-paid bulk garbage collections are ongoing.
- Winter equipment maintenance and preparation work is ongoing.
- Recruitment is underway for hiring heavy equipment operators, interviews and testing are taking place.
- Leak detection is ongoing.

NEW BUSINESS

22-11-667 Mount Pearl Soccer 50<sup>th</sup> Anniversary.

Councillor Fry offered congratulations to the Mount Pearl Soccer Association on their 50<sup>th</sup> anniversary, noting that Council members attended the celebrations. She acknowledged all involved.

22-11-668 Giving Tuesday

Councillor Fry acknowledged that November 29 was Giving Tuesday and noted it was the world's largest generosity movement and encouraged those who are able to give today with a donation or act of kindness

22-11-669 Condolences

Councillor Locke offered condolence to the family of Herb Jenkins on the loss of their loved one.

Councillor Antle offered condolences to the family of Charles Starkes on the loss of their loved one and asked that the City send a letter of condolence to the family.

22-11-670 Employee Long Service Awards

Councillor Locke noted that 24 awards had been provided at an earlier presentation and



thanked all the employees for their years of service to the City of Mount Pearl and recognized the value of their service. He acknowledged the long service of the RCS and the PW Directors.

The Mayor advised that employees have the support of Council and encouraged them to reach out to the CAO or Council with any issues. He noted the importance of working together as a team.

22-11-671 Holiday Supports

Deputy Mayor Kieley acknowledged the upcoming holiday season and noted that for some this time will be difficult. She spoke of a recent luncheon hosted by the Mount Pearl/Paradise Chamber of Commerce and supporting local businesses and their employees during the holiday season. She noted that the Community Supper will be held on Wednesday December 14 at the Church of the Good Shepherd and can be availed of by anyone. She also acknowledged the importance of supporting those struggling with mental health during the season.

22-11-672 Salvation Army Christmas Kettle

Councillor Antle wanted to remind residents of the Christmas kettles around the City and noted they now have an option to 'tap' your debit/credit card to make giving easier.

22-11-673 Merry and Bright

Councillor Antle noted that on Friday November 25 he attended the 3<sup>rd</sup> Annual Merry and Bright Christmas concert fundraiser organized by Alex Taylor. He reported that \$700 was raised in aid of the Janeway.

22-11-674 Rotary Bridge Christening

Councillor Antle and other Council members attended the unveiling of bridge plaques at the Waterford Valley River Bridges honoring the memories of Neil Windsor and Sandy Roche.

22-11-675 Santa Claus Parade

Councillor Lane reminded residents of the Santa Claus parade on Saturday, December 3 and reminded residents to bring nonperishable food items to pass in during the parade. Councillor Lane noted that the foodbanks had recently received some expired food items and requested that residents check the expiry dates on any items being donated as expired items cannot be used.

22-11-676 Lighting up St. David's Park

Councillor Lane reminded residents that the lighting of St. David's Park would take place on Saturday December 3 at 6pm. She noted that there would be hot chocolate and local music.

22-11-677 Holiday Market – Admiralty House

Councillor Lane reported that there would be a holiday market at the Admiralty House Museum on November 30<sup>th</sup> and December 1<sup>st</sup> from 6:30-9:30 pm. She encouraged residents to support local and shop the handcrafted goods that will be available.

22-11-678 Mount Pearl Public Library Annual Book Sale November 29<sup>th</sup>

Councillor Lane informed residents of the annual book sale at the library noting that all proceeds would go to support library programs.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:23 pm on a motion by Councillor Fry and seconded by Deputy Mayor Kieley.

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Chairperson

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City Clerk