



Planning, Engineering and Development  
City of Mount Pearl  
3 Centennial Street  
Mount Pearl, NL  
A1N 1G4

Telephone: (709) 748-1000  
Website: [www.mountpearl.ca](http://www.mountpearl.ca)

## APPLICATION FOR DE-REGISTRATION OF APARTMENT

Property owners wishing to no longer pay the annual charge for water and sewer charges for a subsidiary apartment within their dwelling must de-register the apartment in order to obtain the credit and are required to schedule an inspection by city staff to confirm that the apartment is no longer a second unit and is integrated into the main dwelling.

Should you wish to re-register the apartment, an inspection by a City Inspector will be necessary to ensure the apartment complies with current Regulations and the National Building Code. If modifications are necessary upon inspection, a permit must be obtained from the City before occupancy of the apartment is permitted.

It is the option of the property owner to continue paying the annual water and sewer charges for both units to have the property listed as a two (2) unit property in the City's records.

I have read and understand the above noted policy and wish to de-register my apartment and receive an adjustment on my tax account.

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Property Owner

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Address

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Date

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Contact Telephone Number