



PUBLIC COUNCIL MEETING MINUTES
February 4, 2025

Minutes of the Regular Meeting of Council held in Chambers on February 4, 2025 at 4:30 pm

MEMBERS PRESENT	STAFF PRESENT
Mayor Dave Aker	Cassie Rideout, Chief Administrative Officer
Deputy Mayor Nicole Kieley	Jason Collins, Director of Recreation and Community Safety
Councillor Jim Locke	Glen Dollimount, Director of Public Works
Councillor Isabelle Fry	Scott Batt, Director of Planning, Engineering & Development
Councillor Bill Antle	Janice Mullins, Manager of Human Resources / Acting Director of Corporate Services
Councillor Mark Rice	Stephanie Walsh, Legislative Officer/City Clerk
Councillor Chelsea Lane	Ann Picco, Executive Assistant

Mayor Aker chaired the meeting.

25-02-055 Adoption of Agenda

Motion – Councillor Lane / Councillor Fry

RESOLVED THAT, the agenda be adopted as presented.

Question called. Motion carried unanimously.

25-02-056 Lands Acknowledgement

Read by Mayor Aker.

25-02-057 Adoption of Minutes

Motion – Councillor Rice / Councillor Antle

RESOLVED THAT the minutes of the Public Meeting held January 21, 2025, be adopted, as presented.

Errors & Omissions: None

Question called. Motion carried unanimously.

ACTION REPORT

The action report was accepted as presented.

BUSINESS ARISING - None

PROCLAMATIONS

25-02-058 Scout Guide Week

Mayor Aker read the proclamation aloud and proclaimed February 17-22, 2025, as Scout Guide Week.

James and Kathryn Legge were in attendance representing Scouts Canada. Council thanked them for attending this evening's meeting, for their volunteer work, and for representing an organization that builds leaders to make our world a better place.

25-02-059 National 211 NL Day

Mayor Aker read the proclamation aloud and proclaimed February 11, 2025, as 211 Day in Mount Pearl.

In attendance was Executive Director of United Way NL, Lisa-Marie Fifield. She spoke to the importance of this vital service. Council expressed their appreciation for better access to essential services, and thanked her for attending this evening's meeting.

PRESENTATIONS - None

CORRESPONDENCE - None

RECREATION AND COMMUNITY SAFETY

25-02-060 Community Public Safety Plan Update

The City remains committed to making Mount Pearl a safer place. Municipal Enforcement Officers continue to patrol streets, parks, trails, and other city areas. Quarterly Municipal Enforcement statistics will be posted on the City's website. The City is also recruiting community members to join the Community Public Safety Steering Committee. Additionally, City staff meet bi-weekly with officials from the Department of Justice and Public Safety to complete Mount Pearl's Community Safety and Wellness Plan.

Council questioned recruitment of community members. Clarification was provided that the City staff are working with the Department of Justice in the recruitment of key

stakeholders for a steering committee, including representation from education, health care, social services and RNC sectors. The public was assured that the City, Department of Justice, and the RNC are actively working and engaged in public safety in the community, with the first committee meeting scheduled to take place mid-February.

Councillor Lane left the Chambers at 4:50 p.m.

25-02-061 Admiralty House Communications Museum – 2025 Operating Subsidy, 1st Installment

Motion – Councillor Locke / Councillor Fry

RESOLVED THAT approval be given to release the first installment of the Admiralty House Communication Museum's 2025 operating subsidy in the amount of \$57,500.

Question called. Motion carried unanimously.

Absent: (1) Councillor Lane

Council questioned visitor statistics. Committee to bring forward information to the next Public Meeting.

Councillor Lane returned to the Chambers at 5:52 p.m.

25-02-062 Fitness Equipment Agreement – 1 Year Extension – Spartan Fitness

Motion – Councillor Locke / Councillor Fry

RESOLVED THAT the City engage with Spartan Fitness to determine if they are interested in extending for an additional year at a cost of \$16,560 HST included.

Question called. Motion carried unanimously.

CORPORATE SERVICES AND PUBLIC WORKS

25-02-063 Invoices for Approval

Motion - Councillor Lane / Councillor Rice

RELOLVED THAT, approval be given for payment of the following invoices:

1	City of St John's Wastewater 4th Quarter 2024	\$ 219,838.59
2	Fort Property Construction & Renovation Park Place Roof Repairs	\$ 6,589.50

3	Grand Concourse Authority Donovan's Walkability Trails - Concept & Design	\$ 7,500.00
4	Granicus Canada Holdings Engagement HQ Unlimited License	\$ 12,459.43
5	McInnes Cooper Professional Fees	\$ 10,401.13
6	McInnes Cooper Professional Fees	\$ 14,242.64
7	Memorial University Supervisory Management Skills Program	\$ 64,319.50
8	St John's Transportation Commission Admin Fee - Accessible Services	\$ 13,190.50
9	St John's Transportation Commission Transit Service Cost December 2024	\$ 93,499.29
10	Idea Factory City of Mount Pearl Recycling Campaign	\$ 6,900.00
11	TOK Transit Taxi Trips December 2024	\$ 13,144.07
12	TOK Transit Bus Trips & No Shows December 2024	\$ 27,787.74
13	Venor Recruitment Limited Professional Recruitment Services CAO-Third Instalment	\$ 6,900.00
14	Venor Recruitment Limited Professional Recruitment Services CAO-Second Installment	\$ 7,699.25
15	WINDCO Enterprises Ltd Supply & Install 30 Foot Netting	\$ 23,122.48
	Total	\$ 527,594.12

Question called. Motion carried unanimously.

25-02-064 Payment Register Report

For the information of Council, the payment register report for January 16-30, 2025, totaled \$2,392,241.32.

25-02-065 Travel Request – Chief Administrative Officer – Canadian Association of Municipal Administrators (CAMA) Conference, Mont Tremblant, Quebec

Motion - Councillor Lane / Councillor Rice

RESOLVED THAT, approval be given for the Chief Administrative Officer to attend the 51st CAMA Conference and Annual General Meeting taking place in Mont Tremblant, Quebec, from Monday May 26, 2025 to Wednesday, May 28, 2025.

Question called. Motion carried unanimously.

25-02-066 Travel Request – Director of Recreation and Community Safety – Sport Event Congress, Calgary, AB

Motion - Councillor Lane / Councillor Rice

RESOLVED THAT, approval be given for the Director of Recreation and Community Services to attend the Sport Event Congress taking place in Calgary, Alberta from Sunday, March 18, 2025, to Tuesday, March 20, 2025.

Question called. Motion carried unanimously.

25-02-067 Housing Accelerator Fund Application Recommendations

Motion – Councillor Rice / Councillor Lane

RESOLVED THAT, approval be given to award the Housing Accelerator Fund in the amount of \$10,000 to each of the following properties:
4 Smallwood Drive, 33 Lindbergh and 35 Jackman Drive.

Question called. Motion carried unanimously.

25-02-068 Homeowner Incentive Program Adjustment – ADU Policies Across Municipalities

Motion - Councillor Rice / Councillor Lane

RESOLVED THAT, approval be given to reduce the grant to a consistent \$5,000 for ADUs rather than the current amounts of \$20,000 and \$10,000, with the ability to adjust funding amounts and/or criteria in the future.

Question called. Motion carried unanimously.

Rational for grant reduction was provided, to ensure that funding is available for future applications. Tiny homes were questioned, and it was clarified that applications are required to meet the City’s municipal plan and regulations as it relates to zoning.

25-02-069 Public Works Status Report

A status update for Public Works was provided. Winter shift schedules are underway, and work continues on the outdoor rinks. Three outdoor skating rinks are currently open at Team Gushue Sports Complex, Murley Drive, and Montclair Street; and, schedule and information can be found on the City’s website. Trail maintenance is ongoing and prep work for the Frosty Festival has begun in the Parks Division. Service and maintenance continue, and winter equipment maintenance is ongoing in the Fleet Division. Information was provided on UTM general calls, water and sewer repairs, and water levels at Bay Bulls Big Pond as of January 27, 2025 were attached for information.

PLANNING, ENGINEERING & DEVELOPMENT

25-02-070 Building and Occupancy Permit Listing | January 20 – January 24, 2025

Motion – Deputy Mayor Kieley / Councillor Antle

RESOLVED THAT, the residential and commercial building permits issued for this period, having a total construction value of \$515,200.00, be approved; and, furthermore, the occupancy permit list be accepted as presented.

Question called. Motion carried unanimously.

25-02-071 Development Permit Listing | January 20 – January 24, 2025

Motion – Deputy Mayor Kieley / Councillor Antle

RESOLVED THAT, the development permits issued for this period be accepted as presented.

Development Permit #	Date of Issue	Type of Use	Civic Address
DP24-0355	January 20, 2025	Interior renovations and building extensions	777 Topsail Road

Question called. Motion carried unanimously.

25-02-072 Capital Works Update

An update was provided on the City's capital works, highlighting information on Farrell Drive, Topsail to Evans, and Jackman Drive.

NEW BUSINESS

25-02-073 Frosty Festival

Councillor Rice advised that he is looking forward to the upcoming Festival events, starting on Thursday.

Mayor wished everyone all the best over the next several days with the Frosty Festival.

25-02-074 Happy Birthdays

Councillor Rice wished his father-in-law a Happy Birthday, and best wishes for good health. He is celebrating his 86th birthday, on the launch of the Frosty Festival.

Councillor Antle wished Happy Birthdays to Deputy Mayor Kieley, Councillor Fry, and Councillor Locke, whose birthdays fall within the month of February.

25-02-075 Community Skating Rinks

Councillor Lane reminded everyone that skating is free, helmets are a requirement, and there are set times for those wishing to play hockey.

25-02-076 Congratulations

Councillor Fry congratulated the Open Starlites, a skating club that recently competed in the 2025 Skate Ontario Synchro Series #2 in January, and won the gold medal.

25-02-077 Youth Opportunity Fund Foundation AGM

Councillor Fry requested an update on the recent meeting. Director of Recreation and Community Safety discussed the fund advising it's inclusive as it relates to the arts, music, instruments, robotics, etc. He noted that the fund does not include sports initiatives.

25-02-078 New Community Centre Construction

Councillor Antle discussed the construction of the new Community Centre advising steel is up. He encouraged everyone to visit to see its progress.

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ADJOURNMENT

There being no further business, the meeting adjourned at 5:14 pm on a motion by Councillor Locke and seconded by Deputy Mayor Kieley.

Chairperson

City Clerk