



**PUBLIC COUNCIL MEETING MINUTES**  
**March 4, 2025**

Minutes of the Regular Meeting of Council held in Chambers on March 4, 2025 at 4:30 pm

| MEMBERS PRESENT            | STAFF PRESENT   |
|----------------------------|---|
| Mayor Dave Aker            | Cassie Rideout, Chief Administrative Officer  |
| Councillor Jim Locke       | Jennifer Jones, Manager of Community Recreation Programs / Acting Director of Recreation and Community Safety |
| Councillor Isabelle Fry    | Glen Dollimount, Director of Public Works   |
| Councillor Bill Antle      | Scott Batt, Director of Planning, Engineering & Development   |
| Councillor Mark Rice       | Rob Skinner, Manager of Information Technology / Acting Director of Corporate Services                        |
| Councillor Chelsea Lane    | Stephanie Walsh, Legislative Officer/City Clerk   |
|                            | Ann Picco, Executive Assistant  |
|                            |   |
| Absent                     | Absent  |
| Deputy Mayor Nicole Kieley | Jason Collins, Director of Recreation and Community Safety  |

**Mayor Aker chaired the meeting.**

25-03-107 Adoption of Agenda

Motion – Councillor Rice / Councillor Antle

RESOLVED THAT, the agenda be adopted as presented.

Question called. Motion carried unanimously.

25-03-108 Lands Acknowledgement

Read by Mayor Aker.

25-03-109 Adoption of Minutes

Motion – Councillor Fry / Councillor Lane

RESOLVED THAT the minutes of the Public Meeting held February 18, 2025, be adopted, as presented.

Errors & Omissions: None

Question called. Motion carried unanimously.

25-03-110 Adoption of Minutes

Motion – Councillor Locke / Councillor Fry

RESOLVED THAT the minutes of the Special Public Meeting held February 25, 2025, be adopted, as presented.

Errors & Omissions: None

Question called. Motion carried unanimously.

ACTION REPORT

The action reports were accepted as presented.

BUSINESS ARISING - None

PROCLAMATIONS

25-03-111 Easter Seals Month

Mayor Aker read the proclamation aloud and declared the month of March in 2025 to be observed throughout Mount Pearl as Easter Seals Month.

In attendance from Easter Seals Newfoundland and Labrador were Horizons Work Experience and Secure Futures Program Coordinator Breanna Pelley, and Rhea Stark, 2025 Ambassador, along with members of her family.

The Mayor recognized Rhea and welcomed her and her family to this evening's meeting for the proclamation. Council congratulated Rhea on being this year's Spokesperson for Easter Seals NL. Council further commented that Easter Seals is a great organization, working to help people lead full lives and contribute to the community.

PRESENTATIONS - None

CORRESPONDENCE – None

CORPORATE SERVICES AND PUBLIC WORKS

25-03-112 Memo from City Clerk | Leave of Absence – Deputy Mayor Nicole Kieley

Deputy Mayor Kieley is seeking nomination for the District of Cape Spear for the Liberal Party, and has requested a leave of absence.

Motion – Councillor Rice / Councillor Antle

WHEREAS, pursuant to section 20(e)(ii) of the City of Mount Pearl Act, a councillor may be absent from meetings of the council with the leave of council; and

WHEREAS, Deputy Mayor Nicole Kieley requested a leave of absence effective Monday, March 3rd, 2025.

RESOLVED THAT, the City of Mount Pearl Council approve a leave of absence for Deputy Mayor Nicole Kieley beginning March 3rd, 2025.

Question called. Motion carried unanimously.

25-03-113 Invoices for Approval

Motion - Councillor Lane / Councillor Rice

RELOLVED THAT, approval be given for payment of the following invoices:

|   |  |               |
|---|--|---------------|
| 1 | Awardo, Inc.<br><i>Annual Subscription</i>                                       | \$ 12,744.00  |
| 2 | Canada Post<br><i>Postage for Tax Bills &amp; Pearl Pulse</i>                    | \$ 15,759.76  |
| 3 | CentralSquare Canada Software Inc.<br><i>Annual Licenses &amp; Support</i>       | \$ 50,917.24  |
| 4 | Municipal Assessment Agency<br><i>First Quarter for Assessment Fees</i>          | \$ 68,094.00  |
| 5 | RICOH<br><i>Additional Laserfiche Licenses</i>                                   | \$ 6,365.25   |
| 6 | Security Solutions Inc.<br><i>Frosty Festival Security</i>                       | \$ 14,132.95  |
| 7 | St. John's Transportation Commission<br><i>Transit Service Cost January 2025</i> | \$ 101,974.32 |
| 8 | TOK Transit<br><i>Bus Trips &amp; No Shows January 2025</i>                      | \$ 35,561.12  |

|   |  |                      |
|---|--|----------------------|
| 9 | TOK Transit<br>Taxi Trips January 2025 | \$ 11,453.40         |
|   | <b>Total</b>                           | <b>\$ 317,002.04</b> |

Question called. Motion carried unanimously.

25-03-114 Payment Register and Purchase Card Report

For the information of Council, the following payment register February 13 - 26, 2025, totaled \$2,119,337.09.

25-03-115 Public Works Status Report

A status update for Public Works was provided for information. Winter shift schedules are ongoing, work continues on the outdoor rinks, and snow removal and clean up continues as required under the Roads Division. Councillor Rice reported that snow in cul-de-sacs has been pushed back and completed. Trail maintenance and grooming are ongoing in the Parks Division. Service and maintenance continue in the Fleet Division and winter equipment maintenance is ongoing. Information was provided on UTM general calls, snow removal around fire hydrants and low point catch basins as required, and water and sewer repairs are ongoing. Water levels at Bay Bulls Big Pond as of February 24, 2025 were attached for information.

PLANNING, ENGINEERING & DEVELOPMENT

25-03-116 124 Glencoe Drive – Proposed Discretionary Use - Kennel

Motion – Councillor Antle / Councillor Rice

RESOLVED THAT, the application submitted by Liv Better Dog Training for Kennel Use at 124 Glencoe Drive be approved, given its Industrial Land Use designation as outlined in the City of Mount Pearl's Municipal Plan 2010, as well as relevant Land Use zoning Regulation 11.19 and Regulation 7.21 – Kennel Use.

Question called. Motion carried unanimously.

25-03-117 Upgrades to Farrell Drive Pumphouse – Additional Environmental Services – Request for Consultant Change Order #1 – HAZMAT Analysis and Testing

Motion – Councillor Antle / Councillor Rice

RESOLVED THAT, the project Consultant, CBCL Limited, be authorized to proceed with

completing a HAZMAT Analysis and Testing for Farrell Drive Pumphouse in the amount of \$23,632.50 (HST included).

Question called. Motion carried unanimously.

25-03-118 Richard Nolan and Smallwood Drive Pedestrian Underpass Structural Assessment Below Grade Assessment of Structures – Request for Consultant Change Order #1 – Below Grade Structural Assessment

Motion – Councillor Antle / Councillor Rice

RESOLVED THAT, approval be given for Consultant Change Order #1, payable to Nova Consultants Inc., in the amount of \$14,260 (HST included) to cover the costs of the excavation and reinstatement work of both underpasses. This will ensure a comprehensive visual inspection of the below grade portions of the structures, which is imperative for assessing their structural integrity.

Question called. Motion carried unanimously.

25-03-119 Building and Occupancy Permit Listing | February 10 – February 21, 2025

Motion – Councillor Antle / Councillor Rice

RESOLVED THAT, the residential and commercial building permits issued for this period, having a total construction value of \$ 2,326,600.00, be approved; and, furthermore, the occupancy permit list be accepted as presented.

Question called. Motion carried unanimously.

25-03-120 Development Permit Listing | February 10 – February 21, 2025

Motion – Councillor Antle / Councillor Rice

RESOLVED THAT, the development permits issued for this period be accepted as presented.

| Development Permit # | Date of Issue | Type of Use                         | Civic Address           |
|----------------------|---------------|-------------------------------------|-------------------------|
| DP25-0033            | Feb 11-25     | Change of Use – Interior Renovation | 74 Old Placentia Road   |
| DP25-0036            | Feb 14-25     | Change of Use – Animal Grooming     | 1 Olympic Dive – Unit 1 |

Question called. Motion carried unanimously.

25-03-121 Capital Works Update

2025 Maintenance Contracts:

Crack Sealing and CCTV Video Inspection Services Tenders have been issued for Tender, with closing dates in early March.

RECREATION AND COMMUNITY SAFETY

25-03-122 Community Public Safety Plan Update

One of the initiatives starting immediately is the guided walks, which will take place on Tuesdays and Wednesdays, similar to the past Safe Seniors Walks. Tuesday, February 25<sup>th</sup> (5:30pm) was the official launch. The Community Walks are open to all residents and all ages:

- Tuesdays, 5:30 to 6:30pm
- Wednesdays, 7:30 to 8:30pm

As part of the Community Safety and Well Being Plan, the City will continue offering and promoting these walks, as it will provide residents with an opportunity to connect with neighbors and officers patrolling their streets. We look forward to seeing you there.

Councillor Fry further reported there is a change in the above schedule - Wednesday's Walk will continue this week, March 5<sup>th</sup>; however, starting the week of March 10<sup>th</sup>, the Wednesday walks will be moved to Thursdays. This change will be communicated across all social media platforms as well as any cancellations due to weather.

25-03-123 Mount Pearl Marlins, Swim for Hope | March 7, 2025

Mount Pearl Marlins will be hosting Swim for Hope on Friday, March 7<sup>th</sup>. This event will be held at pools throughout Newfoundland and Labrador and will involve a 12-hour continuous swim relay starting at 12:00 pm and ending at 12:00 am.

Funds raised will go to the Cancer Care Foundation and Mount Pearl Marlins. There are no Swimming Lessons scheduled for Friday, March 7<sup>th</sup> and there will be no impact to regularly scheduled recreational swims.

Council questioned if the City would put a team in the event. For further discussion at this week's Committee meeting.

25-03-124 Summit Artistic Swimming Provincial Competition | March 29-30, 2025

Summit Artistic Swimming will be hosting a Provincial Competition on March 28<sup>th</sup> to March 30<sup>th</sup>. This is a regional event with teams coming from throughout the greater Metro Region. There are no swimming lessons scheduled during this event. This information will be posted throughout the facility as well as on all social media platforms.

25-03-125 Summer Employment

Councillor Locke reminded everyone that summer employment applications are now being accepted for Day Camp and Park Patrol positions. Visit the City's website to apply. The closing date is March 14<sup>th</sup>.

25-03-126 Focus on Youth Awards

Councillor Locke advised that nominations are being accepted for the Focus on Youth Awards. These awards are designed to honour youth who make outstanding contributions to the community and in areas of arts, sports, self-improvement, voluntarism and science. Nominations must be submitted by April 4<sup>th</sup>. Visit the City's website for the nomination package and forms.

NEW BUSINESS

25-03-127 Congratulations and Best Wishes to Deputy Mayor

Council extended best wishes and good luck to Deputy Mayor Kieley in her nomination for the District of Cape Spear for the Liberal Party, noting their support to see her continue her political journey.

25-03-128 US Tariffs

Councillor Rice discussed US Tariffs advising his appreciation and support that the City is taking a stance, and the importance that Canadians stand together and support local. Mayor Aker commented that the City is reviewing and assessing the situation, including ongoing projects and contracts as it relates to the City's budget.

The CAO advised Council that the City has been monitoring the situation closely over the last few weeks, including the review of contracts, taxes and duties, goods and services impacted, tender expiration dates, increased costs, the Public Procurement Act, City strategies, and review of total impacts for the City.

25-03-129 Mount Pearl Lions Club

Councillor Lane congratulated those involved and participated in the Mount Pearl Lions Club Senior High School Public Speak-Off Contest last night, congratulating the winners:

- 1<sup>st</sup> Place – Ariana White
- 2<sup>nd</sup> Place – Emily Squires
- 3<sup>rd</sup> Place – Jessica Dwyer

She advised that it is a great accomplishment and opportunity for our youth to work on public speaking.

25-03-130 Congratulations

Councillor Fry congratulated the Mount Pearl Paradise Open Starlites Synchronized Skating Club. They are the new 2025 Canadian National Champions for Skate Canada NL.

25-03-131 Acting Directors

Mayor thanked Manager of Community Recreation Programs Jennifer Jones, and Manager of Information Technology Rob Skinner for attending this evening's meeting in the absence of the Directors.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:08 pm on a motion by Councillor Fry and seconded by Councillor Rice.

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Chairperson

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City Clerk