



PUBLIC COUNCIL MEETING MINUTES
June 24, 2025

Minutes of the Regular Meeting of Council held in Chambers on June 24, 2025 at 4:30 pm

MEMBERS PRESENT	STAFF PRESENT
Mayor Dave Aker	Cassie Rideout, Chief Administrative Officer
Deputy Mayor Nicole Kieley (Remotely)	Blair Tilley, Superintendent of Enforcement / Acting Director of Recreation & Community Safety
Councillor Jim Locke	Corey Harvey, Superintendent of Public Works / Acting Director of Public Works
Councillor Isabelle Fry	Scott Batt, Director of Planning, Engineering, & Development
Councillor Bill Antle	Janice Mullins, Director of Corporate Services
Councillor Mark Rice	Stephanie Walsh, Legislative Officer/City Clerk
Councillor Chelsea Lane	
	Absent:
	Jason Collins, Director of Recreation & Community Safety
	Glen Dollimount, Director of Public Works
	Ann Picco, Executive Assistant

Mayor Aker chaired the meeting.

25-06-350 Adoption of Agenda

Motion – Councillor Lane / Councillor Fry

RESOLVED THAT, the agenda be adopted as presented.

Question called. Motion carried unanimously.

25-06-351 Lands Acknowledgement

Read by Mayor Aker.

25-06-352 Adoption of Minutes

Motion – Councillor Rice / Councillor Antle

RESOLVED THAT, the minutes of the Public Meeting held June 10, 2025, be adopted,
as presented.

Errors & Omissions: None

Question called. Motion carried unanimously.

ACTION REPORT

The action report was accepted as presented.

BUSINESS ARISING - None

PROCLAMATIONS - None

PRESENTATIONS - None

CORRESPONDENCE – None

PLANNING, ENGINEERING & DEVELOPMENT

25-06-353 Traffic Calming Policy

Motion – Councillor Antle / Deputy Mayor Kieley

RESOLVED THAT, the Traffic Calming Policy be accepted, as presented.

Question called. Motion carried unanimously.

Council discussed their support for the Traffic Calming Policy and initiatives to address and assess safety and speeding issues. Residents can submit concerns through the Traffic Calming Request Form, now live on the City's website.

25-06-354 Elevator and Accessible Lift Service – Contract Extension Recommendation

Motion – Councillor Antle / Deputy Mayor Kieley

RESOLVED THAT, extension of the existing Elevator and Accessible Lift Service Contract SS-20-036 with OTIS Canada for an additional five (5) years for the period of August 1, 2025, to July 30, 2030, be approved at the same terms and conditions of the existing contract, availing of the single annual payment option at an annual cost for 2025 – 2026 of \$13,795.83 (HST Included) with an annual cost inflation cap of a maximum of three percent (3%).

Question called. Motion carried unanimously.

25-06-355 62 Glencoe Drive – Landscaping Variance

Motion – Councillor Antle / Deputy Mayor Kieley

RESOLVED THAT, the City approve the landscaping variance located at 62 Glencoe Drive, which falls within the allowable 10% variance stated in the City of Mount Pearl's Development Regulations 2010. Contribution to the reduction of landscaping is the widening of the North entrance to the required 7.5m, allowing easy access to safety vehicles, as well as larger commercial vehicles.

Question called. Motion carried unanimously.

25-06-356 Richard Nolan Drive – Old Placentia Road Traffic Pole Replacement – Contract Recommendation

Motion – Councillor Antle / Deputy Mayor Kieley

RESOLVED THAT, a contract be awarded to Mallard Forestry Equipment in the amount of \$24,124.70 (HST included), for supply only of a replacement Traffic Pole at the intersection of Richard Nolan Drive and Old Placentia Road.

Question called. Motion carried unanimously.

Director of Planning, Engineering, and Development to confirm installation.

25-06-357 Community Centre, Splash Pad, Ice Surface/Path, and Site Upgrades Project Contractor Change Order #1 – Emberley Place Storm Sewer Replacement

Motion – Councillor Antle / Deputy Mayor Kieley

RESOLVED THAT, Contractor Change Order #1 – Emberley Place Storm Sewer Replacement, payable to JMJ Holdings Limited in the amount of \$29,134.57 (HST included) be approved.

Question called. Motion carried unanimously.

25-06-358 Farrell Drive Pumphouse Upgrades – Contract Recommendation

Motion – Deputy Mayor Kieley / Councillor Antle

RESOLVED THAT, the contract for Farrell Drive Pumphouse Upgrades – Kenmount Hill Development (Tender #MI15965) be awarded to the lowest qualified bidder, Cahill Technical Services, in the amount of \$1,497,072.54 (HST included).

Question called. Motion carried unanimously.

25-06-359 Building Permit Listing | June 02 – June 13, 2025

Motion – Deputy Mayor Kieley / Councillor Antle

RESOLVED THAT the residential building permits issued for this period, having a total construction value of \$271,400.00 be approved, as well as the commercial building permits, with a total construction value of \$522,200.00. The total residential and commercial permits submitted for approval this period is \$793,600.00.

Question called. Motion carried unanimously.

25-06-360 Development Permit Listing | June 02 – June 13, 2025

Motion – Deputy Mayor Kieley / Councillor Antle

The development permits issued for this period were provided for information and accepted as presented.

Development Permit #	Date of Issue	Type of Use	Civic Address
DP25-0259	June 3, 2025	Change of Use – Veterinary Clinic	970 Topsail Road
DP25-0029	June 4, 2025	Secondary Building Extension	47 Beclin Road
DP25-0217	June 4, 2025	Change of Use – (Commercial Garage Use)	3 Moffatt Road
DP25-0318	June 4, 2025	Open Air Assembly	20-24 St. David's Avenue
DP24-0724	June 6, 2025	Building extension and Landscaping Variance	5 Panther Place
DP25-0278	June 11, 2025	Rear Yard Setback Variance for Sunroom	5 Putney Place

Question called. Motion carried unanimously.

25-06-361 Capital Works Update

The following update was brought forward for the information of the public:

- Crack Sealing work is ongoing throughout the City.
- Line Painting ongoing throughout the City.
- Asphalt & Concrete Tender issued, with a closing date of June 25th.
- Farrell Drive (Topsail Road to Evans Place) Construction is ongoing with detour in place until June 27th, 2025.

- Sewage Lift Station – Tender issued on May 16th, 2025, and closed on June 19th, 2025. Currently being evaluated.
- Wyatt Boulevard Upgrading and Mount Carson Connection – Tender issued on May 21st, 2025, and closed on June 20th. Currently being evaluated.

25-06-362 Occupancy Permit Listing | June 02 – June 13, 2025

The Occupancy Permit listing for June 02 – June 13, 2025, was provided for the information of the public.

RECREATION AND COMMUNITY SAFETY

25-06-363 School Year End Celebration – Outdoor Movie Night

To mark the end of the school year, an outdoor movie night will be held at St. David's Park on June 26th at 9:00 p.m., weather permitting. The featured film is *Dog Man*. Bring a chair and join us for a fun evening under the stars.

25-06-364 Royal Canadian Legion, Branch 36 – Wreath Laying Ceremony – Tuesday, July 1 at 10:30 a.m. | War Memorial, St. David's Park

The Royal Canadian Legion, Branch 36 Wreath Laying Ceremony will take place on Tuesday, July 1 at 10:30 a.m. at the War Memorial in St. David's Park. This event honors the memory of those who served and sacrificed for our country. All are welcome to join in remembrance and reflection.

25-06-365 Canada Day Celebrations – July 1st

The City will provide a family friendly celebration of Canada's Birthday on Tuesday July 1st from 1pm-4pm at St. David's Park. There will be a BBQ, multicultural food vendors and performances, bouncy castles, face painting and live entertainment headlined by The Irish Descendants. Wear your red and white and come down to St. David's Park to help celebrate our diverse country. Rainy day location is The Glacier Arena. Celebrations are free to attend. No registration required.

As it relates to Canada Day fireworks, a reminder to residents that fireworks are only allowed on Canada Day between dusk and 11:00 pm. It was noted that should a fire ban be in place, fireworks are strictly prohibited.

25-06-366 City Days 2025

City Days 2025 is coming, and this year the celebration will span two weekends in July and August.

The first round of festivities runs from July 17 to July 20, featuring a packed schedule of events for all ages. Full event details will be available on the City's website and posted on all social media platforms

We're excited to announce, "City Days 2.0", taking place from August 15 to 17. This year we'll bring some of the festivities directly to the heart of the Canada Games site for an even more vibrant experience. Stay tuned for updates and get ready to celebrate a spectacular Mount Pearl summer.

CORPORATE SERVICES AND PUBLIC WORKS

25-06-367 Invoices for Approval

Motion – Councillor Lane / Councillor Rice

RELOVED THAT, approval be given for payment of the following invoices:

1	Amtruck Limited <i>Truck Rental April 2025</i>	\$ 10,695.00
2	Avalon Coal Salt and Oil Ltd. <i>Road Salt April 2025</i>	\$ 54,063.52
3	City of St John's <i>Water Consumption May 2025</i>	\$ 195,625.28
4	City of St. John's <i>Robin Hood Bay Tipping Fees April 2025</i>	\$ 50,714.53
5	City of St. John's <i>Robin Hood Bay Tipping Fees May 2025</i>	\$ 57,497.65
6	Dehumidified Air Solutions <i>Part Maintenance</i>	\$ 6,216.09
7	Harbourside Transportation Consultants <i>Traffic Pole Replacement</i>	\$ 6,842.50
8	KBRS <i>Leadership & DEI Training</i>	\$ 7,969.50
9	McInnes Cooper <i>Professional Services</i>	\$ 7,030.10
10	St. John's Transportation Commission <i>Transit Service Cost May 2025</i>	\$ 101,624.86
11	Wolseley Canada Inc. <i>4 Fire Hydrants</i>	\$ 14,950.00
	Total	\$ 513, 229.03

Question called. Motion carried unanimously.

25-06-368 Payment Register and Purchase Card Report

For the information of Council, the payment register report for June 5 - June 18, 2025, totaled \$3,287,836.27, and the purchase card report for April 26 - May 25, 2025, totaled \$377,637.16.

25-06-369 Financial Statements

Motion – Councillor Lane / Councillor Rice

RESOLVED THAT, the PSAB Compliant Financial Statements and Management's Statement of Compliance report by BDO Canada LLP, for the year ended December 31, 2024, be approved.

Question called. Motion carried unanimously.

Information pertaining to the annual external financial audit, as required under the City of Mount Pearl Act, was provided by Councillors Lane and Rice. This year's audit was conducted by the City's external auditor, BDO Canada LLP. Council reported they are very pleased with the audit, with a great job done by the Corporate Services Team.

25-06-370 Tax Exemption Request

Motion – Councillor Rice / Councillor Lane

RESOLVED THAT, the following business tax exemption requests be approved as they fully align with the City's policy: Seventh-Day Adventist Church, Special Olympics Thrift Store, and the Newfoundland and Labrador Federation of Agriculture.

Question called. Motion carried unanimously.

25-06-371 Remuneration – Management Staff and Council

Motion – Councillor Rice / Councillor Lane

RESOLVED THAT, an increase in remuneration of 2% to the Management Staff and Council effective July 1, 2025, be approved.

Question called. Motion carried unanimously.

25-06-372 Atlantic Planners Institute 2025 Conference Sponsorship

Motion – Councillor Rice / Councillor Lane

RESOLVED THAT, the sponsorship of a \$1,500.00 nutrition break at the conference be approved.

Question called. Motion carried unanimously.

25-06-373 Public Works Status Report

A status update for Public Works was provided for information. Work is ongoing under the Roads Division. Bulk garbage collection is ongoing, and work continues on site for kiosks at the Team Gushue complex and the accessible boardroom at City Hall. In the Parks Division, landscape and maintenance work continues, and the Team Gushue Baseball field upgrades continue in preparation for the 2025 summer games. Service and maintenance are ongoing in the Fleet Division, and information was provided under UTM Division. Water levels at Bay Bulls Big Pond as of June 18, 2025, were attached for information.

Councillor Rice reported that water levels are down, and residents were reminded of the importance of water conservation in order to avoid a water ban.

NEW BUSINESS

25-06-374 Congratulations to High School Graduates

Councillor Lane congratulated the graduates of both O'Donel High School and Mount Pearl Senior High School, wishing everyone the best of luck in the next chapter of their lives.

Councillor Locke advised that school is now out for summer. He reminded drivers to be mindful of speed limits and watch for youth out and about on roads. Kids are excited to be out for the summer months and are not always aware or attentive of their surroundings or oncoming traffic.

25-06-375 Congratulations to Athletes and Volunteers

Councillor Fry congratulated all athletes and thanked the many volunteers in various sports and year end functions, advising it is nice to see so many people involved and engaged.

25-06-376 807 Mount Pearl Kinsmen Royal Canadian Air Cadets

Councillor Fry advised that the 807 Mount Pearl Kinsmen Royal Canadian Air Cadets recently had their annual ceremonial review, noting that the cadets are well disciplined.

25-06-377 Mount Pearl Facilities

Councillor Fry requested that Public Works staff especially monitor the washrooms this year, given the number of Canada Games athletes anticipated in the City.

Councillor Antle discussed the washrooms at Powers Pond, commenting on their cleanliness and advised of a job well done by staff.

25-06-378 Canoe/Kayak Program

Councillor Locke announced that the Canoe Kayak Program is returning for Summer 2025. The program will run daily from June 30 to August 22, 2025 at Power's Pond Boathouse. All equipment is provided free of charge, first come, first serve, and weather permitting. Information can be found on the City's website.

Deputy Mayor Kieley further advised that there is an accessible canoe/kayak for anyone requiring accommodation and would like to participate.

25-06-379 Trail Etiquette

Deputy Mayor Kieley discussed transportation around the City, noting a recent City social media post regarding trail etiquette. She discussed she's very impressed with everyone she has met along the trails, as they understand the importance to slow down and let people know they're coming through. She requested that everyone be mindful of others when using the trails.

Councillor Antle further noted the importance of using your horn on bikes or scooters to be respectful of others on City trails so they know you're approaching.

25-06-380 Street/Sidewalk Markings

Councillor Antle discussed street/sidewalk markings. Currently 55% of our streets and 30% of all crosswalks are complete. Weather permitting, all work will be finished by July 18th.

25-06-381 Fire Ban

Councillor Rice reminded everyone that a fire ban is in place. He reported information regarding individuals gathering behind residential areas and lighting fires at three

different locations within the City. He extended a thank you to Recreation and Community Safety Director Jason Collins and Municipal Enforcement Superintendent Blair Tilley for being proactive and visiting the sites in question to address these issues.

Councillor Rice reminded youth of the dangers of lighting fires, advising there are a lot of green spaces in Mount Pearl where fires can quickly spread, and also spread to homes and businesses. He discussed a further issue in vicinity of Mitchener Avenue behind the soccer pitch where children play in the summer months. The wooded area has been completely cleared and a fire lit there this morning.

25-06-382 Infilling of Rivers

Councillor Rice discussed Waterford River, advising it is a beautiful place which we are trying to protect and improve. He reported there are businesses along Topsail Road that are infilling the river. There are regulations as it pertains to waterways, and the City is working on and reporting issues.

25-06-383 Traffic Calming

Mayor Aker requested that two traffic calming requests be reviewed, both on Michener Avenue – intersection of Moores Drive and crosswalk into Powers Pond Trail; and the area between Nelder Drive and Ruth Avenue. He requested they be added through the City's Traffic Calming process. As City leaders it is important that we work together to reduce risk to residents. The policy is well thought out, and all requests that come through the City will be reviewed independently and objectively.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:30 pm on a motion by Deputy Mayor Kieley and seconded by Councillor Locke.

Chairperson

City Clerk