



**PUBLIC COUNCIL MEETING MINUTES**  
**July 22, 2025**

Minutes of the Regular Meeting of Council held in Chambers on July 22, 2025 at 4:30 pm

MEMBERS PRESENT	STAFF PRESENT
Mayor Dave Aker	Cassie Rideout, Chief Administrative Officer
Councillor Jim Locke	Jason Collins, Director of Recreation & Community Safety
Councillor Isabelle Fry	Corey Harvey, Superintendent of Works / Acting Director of Public Works
Councillor Bill Antle	Scott Batt, Director of Planning, Engineering, & Development
Councillor Mark Rice	Stephanie Hynes, Manager of Finance / Acting Director of Corporate Services
	Stephanie Walsh, Legislative Officer/City Clerk
	Ann Picco, Executive Assistant
Absent:	Absent:
Deputy Mayor Nicole Kieley	Glen Dollimount, Director of Public Works
Councillor Chelsea Lane	Janice Mullins, Director of Corporate Services

**Mayor Aker chaired the meeting.**

25-07-411 Adoption of Agenda

Motion – Councillor Rice / Councillor Antle

RESOLVED THAT, the agenda be adopted as presented.

Question called. Motion carried unanimously.

25-07-412 Lands Acknowledgement

Read by Mayor Aker.

25-07-413 Adoption of Minutes

Motion – Councillor Fry / Councillor Locke

RESOLVED THAT, the minutes of the Public Meeting held July 8, 2025, be adopted, as presented.

Errors & Omissions: None

Question called. Motion carried unanimously.

#### ACTION REPORT

The action report was accepted as presented.

#### BUSINESS ARISING

##### 25-07-414 Community Safety and Well-Being Plan

Councillor Locke provided an update on the City's Community Safety and Well-Being Plan, advising that the Plan is progressing. Approximately four hundred survey submissions have already been received. It is expected that the Plan will be completed and brought forward to a Public Meeting for adoption in the Fall.

PROCLAMATIONS - None

#### PRESENTATIONS

##### 25-07-415 Gerard Lewis - Presentation to Council

Council welcomed former Mount Pearl Chief Administrative Officer Gerard Lewis to this evening's Public Meeting. Gerard presented a book he recently had a role in writing, in conjunction with thirty-one city managers and chief administrative officers across Canada. The book is entitled, "The Role of Canadian City Managers In Their Own Words," published in 2023, and presently being utilized through the University of Toronto. Gerard advised he participated in writing the Chapter, "Mentoring: Building the Next Generation of Municipal Professionals." He acknowledged the City's support, and provided a copy of the book to Mayor and Council, with hopes it will benefit all elected and municipal officials.

Council commented on Gerard's positive and knowledgeable involvement in the book, referring to his experience in municipal government and his work with the City in his former role. Council thanked him for his service and contributions in municipal government and to the City of Mount Pearl.

CORRESPONDENCE – None

RECREATION AND COMMUNITY SAFETY

25-07-416 Glacier Arena Hosted Provincial Ball Hockey Tournaments – June and July 2025

A heartfelt thank you was extended to the dedicated staff at Glacier Arena for their outstanding work during the Provincial Ball Hockey Tournaments held in June and July. Numerous positive comments were received from players, spectators, and the NLBHA Executive - a true reflection of professionalism and hospitality. Congratulations to all the players and coaches for their hard work, sportsmanship, and success throughout both tournaments.

25-07-417 Seniors Safe Walks – Every Thursday at 10:00 am

Residents are reminded that Seniors Safe Walks will continue throughout the summer, taking place every Thursday at 10:00 am, weather permitting. Each week, walk details - including location, duration, and difficulty level - will be shared on the City's social media platforms. These friendly, guided walks are hosted by the City's Municipal Enforcement Division, and everyone is welcome to join. It's a great way to stay active, connect with others, and enjoy the outdoors safely.

25-07-418 City Trailway Lighting

The City has now completed a solar lighting project along the Trailway, illuminating the entire section that runs through Mount Pearl - from the border with St. John's to the border with Paradise. This enhancement makes the Trailway safer, more comfortable, and enjoyable for all who use this beautiful and well-travelled corridor in Mount Pearl.

Councillor Locke commented on the extensive trail system, wayfinding, lighting, and encouraged everyone to utilize and walk the trails.

CORPORATE SERVICES AND PUBLIC WORKS

25-07-419 Invoices for Approval

Motion – Councillor Rice / Councillor Locke

RELOVED THAT, approval be given for payment of the following invoices:

1	Action Car and Truck Accessories Supply and Install New Dump Body	\$ 7,117.74
2	Amtruck Limited Truck Rental June 2025	\$ 10,695.00

3	Armour Lock and Security Systems <i>Install Glacier Washroom Power Operators</i>	\$ 5,517.70
4	City of St John's <i>Water Consumption June 2025</i>	\$ 215,298.14
5	Commercial Aquatic Supplies <i>Equipment Upgrade - Titanium Deck Plates</i>	\$ 38,525.00
6	Electromega Limited <i>Traffic Light Loops</i>	\$ 5,175.00
7	Municipal Assessment Agency <i>Third Quarter for Assessment Fees</i>	\$ 68,094.00
8	Saunders Equipment Ltd. <i>Supply Two Compactor Cyclinders</i>	\$ 5,114.02
9	Saunders Equipment Ltd. <i>Intake and Extension Tubes</i>	\$ 7,718.39
10	Water and Ice North America <i>Summit Pump Parts</i>	\$ 14,047.02
11	Wolseley Canada Inc. <i>Valve Installation on Greenwood Crescent</i>	\$ 5,531.49
	<b>Total</b>	<b>\$ 382,833.50</b>

Question called. Motion carried unanimously.

25-07-420 Payment Register and Purchase Card Report

For the information of Council, the payment register report for July 4 - 16, 2025, totaled \$1,824,904.72, and the purchase card report for May 26-June 25, 2025 totaled \$369,293.30.

25-07-421 Professional Development and Training Request – Public Works Director, Glen Dollimount

Motion – Councillor Rice / Councillor Locke

RESOLVED THAT, approval be given for the Director of Public Works to attend the 2025 Transportation Association of Canada (TAC) Conference and Exhibition in Quebec City, QC, on October 5-8, 2025.

Question called. Motion carried unanimously.

25-07-422 Request for Tax Consideration

Motion – Councillor Rice / Councillor Locke

RESOLVED THAT, approval be given to exempt 2025 business taxes, in accordance with the policy for charitable and non-profit organizations, for the following:

Name	Address	Type	Annual Amount
St. John Council for NL INC (St. John Ambulance)	8 Thomas Byrne Dr	Business (100%)	\$24,675.73

Question called. Motion carried unanimously.

25-07-423 Vote by Mail Regulations

Motion – Councillor Rice / Councillor Locke

RESOLVED THAT, the City of Mount Pearl Municipal Election Vote by Mail Regulations be adopted.

Question called. Motion carried unanimously.

25-07-424 Amended 2025 Public and Committee of the Whole Meeting Calendar

Motion – Councillor Rice / Councillor Locke

RESOLVED THAT, the 2025 Public and Committee of the Whole Meeting calendar be approved as amended.

Question called. Motion carried unanimously.

25-07-425 Reallocation of Unused Canada Community-Building Funds

Motion – Councillor Rice / Councillor Locke

RESOLVED THAT, the reallocation of unused CCBF Funds in the amount of \$749,772.94 (HST included), or \$679,920.00 (Net of Rebate), to the 2025 Asphalt and Concrete Project be approved.

AND FURTHER THAT, the associated capital projects from which these funds originated be formally closed.

Question called. Motion carried unanimously.

25-07-426 Public Works Status Report

A status update for Public Works was provided for information. Under the Roads Division, work continues on asphalt repairs, street sweeping, holes and catch basin repairs, lawn repairs, and the accessible boardroom at City Hall. In the Parks Division, landscape and maintenance work continues, and hanging baskets and planters are installed. Service and maintenance are ongoing in the Fleet Division, and information was provided under UTM Division. Water levels at Bay Bulls Big Pond as of July 15, 2025, were provided.

Councillor Rice further discussed the decreased water levels at Bay Bulls Big Pond, noting the importance of water conservation. He noted that work is constantly ongoing throughout the City in Public Works, and thanked staff for all they do.

PLANNING, ENGINEERING & DEVELOPMENT

25-07-427 2025 Asphalt and Concrete Contract Recommendation

Motion – Councillor Antle / Councillor Rice

RESOLVED THAT, the 2025 Asphalt & Concrete Tender be awarded to Dexter Construction Company Ltd. in the amount of \$958,158.15 (HST included).

Question called. Motion carried unanimously.

25-07-428 Jackman Drive Upgrading – Change Order #1 – Englobe Corp.

Motion – Councillor Antle / Councillor Rice

RESOLVED THAT, Council approve Change Order #1 for Jackman Drive Upgrading, payable to Englobe Corp., in the amount of \$15,582.50 (HST Included).

Question called. Motion carried unanimously.

25-07-429 Delegation of Authority to Director of PED – Approval of Building Permits

Motion – Councillor Antle / Councillor Rice

RESOLVED THAT, approval be given for the delegation of authority of Building Permits, both Residential and Commercial, to the Planning, Engineering and Development Director.

Question called. Motion carried unanimously.

25-07-430 Kenmount Hill Development – Wyatt Boulevard Upgrading and Mount Carson, Wyatt Boulevard and Penney Development Connections & Upgrading – Contract Extension Recommendation

Motion – Councillor Antle / Councillor Rice

RESOLVED THAT, the contract for Wyatt Boulevard Upgrading and Mount Carson, Wyatt Boulevard & Penney Development Connections & Upgrading be awarded to Eric Taylor Ltd., for the bid amount of \$6,196,210.35 (HST included).

Question called. Motion carried unanimously.

25-07-431 11 Glendale Avenue – Habitat for Humanity Proposed Infill Development – Semi-Detached Dwelling

Motion – Councillor Antle / Councillor Rice

RESOLVED THAT, the Habitat for Humanity – Proposed Infill Development Semi-Detached Dwelling, located at 11 Glendale Avenue be approved.

Question called. Motion carried unanimously.

25-07-432 Development Permit Listing | June 30 – July 11, 2025

Motion – Councillor Antle / Councillor Rice

RESOLVED THAT, the development permits issued for this period be accepted as presented.

Development Permit #	Date of Issue	Type of Use	Civic Address
DP25-0356	July 7, 2025	Open Air Assembly	26 St. David's Avenue
DP25-0210	July 9, 2025	Change of Use & Interior Renovations	102 Clyde Avenue

Question called. Motion carried unanimously.

25-07-433 Building Permit Listing | June 30 – July 11, 2025

Motion – Councillor Antle / Councillor Rice

RESOLVED THAT, the residential building permits submitted during this period with a

total construction value of \$516,600.00 be approved. The combined total construction value for all permits is \$2,428,595.00.

Question called. Motion carried unanimously.

25-07-434 Building Permit Listing | June 30 – July 11, 2025

Motion – Councillor Antle / Councillor Rice

RESOLVED THAT, the commercial building permits submitted during this period valued at \$1,911,995.00 be approved. The combined total construction value for all permits is \$2,428,595.00.

Question called. Motion carried unanimously.

25-07-435 Capital Works Update

The following update was brought forward for the information of the public:

- Sewage Lift Station Tender has been awarded, with work expected to start late July
- Farrell Drive Pumphouse Upgrades Tender has been awarded, with work expected to start mid-August
- Asphalt & Concrete Tender has closed, with a contract awarded tonight.
- Glencoe Drive Culvert Replacement is expected to start late August
- Farrell Drive Upgrades (Topsail-Evans) is 99% completed
- Wyatt Boulevard Upgrading Tender has closed, with contract award pending

25-07-436 Community Centre Update

The following update was brought forward for the information of the public:

- The Asphalt slated to be completed before Canada Games has now been completed. Line Painting is complete, and signage has been installed. Parking lot has been opened to Public. The remaining landscaping and installation of sod will be completed shortly, to ensure site is clean and safe for Canada Summer Games activities.
- Work continues on the Splash Pad and Ice surface.

25-07-437 Occupancy Permit Listing | June 30 – July 11, 2025

The Occupancy Permit listing for June 30 – July 11, 2025, was provided for the information of the public.



NEW BUSINESS

25-07-438 Regional Water Levels

Councillor Locke discussed the City's Water Conservation Order and efforts by the City to conserve. Councillor Locke reminded residents of timelines to water lawns under the Order to avoid excessive use. All information is located on the City's website.

Councillor Rice further commented that regional water levels are declining every week, encouraging residents to conserve water and follow the Water Conservation Order to avoid further actions of warnings or ticketing to residents.

25-07-439 City Days

Councillor Locke extended a thank you to staff and all departments, further recognizing Recreation and Community Safety staff, Allison and Kyle, for their work on the City Days' events. It was a fabulous long weekend, the weather cooperated, and glad everyone enjoyed the events. Positive feedback was received on events. City Days 2.0 is coming in August during Canada Games, advising to stay tuned.

25-07-440 City Trail Use

Councillor Antle commented on the installation of lighting on City trails, noting that there are issues of inappropriate use in relation to the use of electric bikes and scooters on our trails. The bikes and scooters are powerful and fast, and the Director of Recreation and Community Safety is further researching and investigating regulations around use.

25-07-441 Pearl Pulse

Councillor Rice advised that the recent Pearl Pulse has been mailed out to residents, and copies can be picked up at City Hall. He advised it contains innovative, detailed information in relation to what's happening in the City for residents to read through.

25-07-442 Best of Mount Pearl Awards

Councillor Fry highlight the recent Best in Mount Pearl Awards indicating it is nice to see residents being celebrated for their contributions to the City. She congratulated all award winners and nominees, and thanked those who nominated individuals and groups.

25-07-443 Association for the Arts in Mount Pearl

Councillor Fry advised that the Association for the Arts in Mount Pearl is thrilled to partner with Shakespeare by the Sea to present special family-friendly shows at Centennial Park on Saturday, July 26th. The two showtimes with same great performance are: Show #1: 11:00 AM – 12:00 Noon; and, Show #2: 1:00PM – 2:00pm. Admission is free, and all ages are welcome. Bring a blanket or lawn chair and enjoy a morning of theatre in the heart of the city.

25-07-444 Congratulations

Councillor Fry congratulated Councillor Lane, named one of the top thirty Kin under thirty years of age. Kin Canada has been a part of communities for many years, with the model to serve communities greatest needs. This is the first year honouring young people showing exemplary leadership and passion for service, and it is a national award.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:18 pm on a motion by Councillor Rice and seconded by Councillor Fry.

---

Chairperson

---

City Clerk